

Agenda

Surrey Heath
Local Committee

**We welcome you to
Surrey Heath Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You



Discussion

Youth Local Prevention

Highways - Update

Highways - Major Projects

Venue

Location: Camberley Theatre,
Knoll Road, Camberley
GU15 3SY

Date: Thursday, 12 March
2015

Time: 6.30 pm – Public
Questions at 6pm



SURREY

You can get involved in the following ways

Get involved

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

Thank you for coming to the Local Committee meeting

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: nicola.thorntonbryar@surreycc.gov.uk

Tel: 01276 800269

Website: www.surreycc.gov.uk



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SURREY



Surrey County Council Appointed Members

C.Cllr David Ivison, Heatherside and Parkside (Chairman)
C.Cllr Chris Pitt, Frimley Green, Deepcut and Mychett (Vice-Chairman)
C.Cllr Mike Goodman, Chobham, Bagshot & Windlesham
C.Cllr Bill Chapman, Camberley East
C.Cllr Adrian Page, Bisley, Lightwater and West End
C.Cllr Denis Fuller, Camberley West

Borough Council Appointed Members

Cllr Vivienne Chapman, St. Paul's
Cllr Rodney Bates, Old Dean
Cllr Valerie White, Bagshot
Cllr Josephine Hawkins, Parkside
Cllr Paul Ilnicki, Heatherside
Cllr John Winterton, Lightwater Ward

Chief Executive
David McNulty

If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Nicola Thornton-Bryar on 01276 800269 or write to the Community Partnerships Team at Surrey County Council Surrey Heath Borough Council, Surrey Heath House, Knoll Road, Camberley, GU15 3HD or nicola.thorntonbryar@surreycc.gov.uk

This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE
<p>Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting.</p> <p>Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.</p> <p>Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.</p> <p>It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.</p> <p style="text-align: center;"><i>Thank you for your co-operation</i></p>

			
C. Cllr David Ivison (Chairman) Heatherside and Parkside	C. Cllr Chris Pitt (Vice Chairman) Frimley Green, Deepcut and Mytchett	C. Cllr Bill Chapman Camberley East	C. Cllr Denis Fuller Camberley West
		 SURREY <small>COUNTY COUNCIL</small> Local Committee (SURREY HEATH) County Councillors 2013-17	
C. Cllr Mike Goodman Bagshot, Windlesham & Chobham	C. Cllr Adrian Page Lightwater, West End & Bisley		

For councillor contact details, please contact Nikkie Thornton-Bryar, Community Partnership and Committee Officer (nicola.thorntonbryar@surreycc.gov.uk) Telephone: 01276 800269

			
Cllr Vivienne Chapman St Pauls Ward	Cllr Rodney Bates Old Dean Ward	Cllr Paul Ilnicki Heatherside Ward	Cllr Josephine Hawkins Parkside Ward
		<p>Local Committee (SURREY HEATH)</p> <p>Borough Council Co-optees 2014-15</p>	
Cllr Valerie White Bagshot Ward	Cllr John Winterton Lightwater Ward		

For councillor contact details, please contact Nikkie Thornton-Bryar, Community Partnership and Committee Officer (nicola.thorntonbryar@surreycc.gov.uk) Telephone: 01276 800269

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 MINUTES OF THE LAST MEETING

(Pages 1 - 18)

To agree the Minutes of the last meeting held on 11 December 2014.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 WRITTEN PUBLIC QUESTIONS

To answer any written questions from residents or businesses within the area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon, four working days before the meeting.

5 WRITTEN MEMBERS QUESTIONS

To receive any written questions from Members under Standing Order 47. Notice must be given in writing to the Community Partnership & Committee Officer by 12 noon 4 working days before the meeting.

6 PETITIONS

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting.

Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Three petitions have been received.

6a RECEIVE PETITION - KINGSTON ROAD CROSSING, OLD DEAN ESTATE

We the undersigned petition Surrey County Council to: 'Put a zebra crossing on Kingston Road/ Road safety and improve the roads'

The petition states: "We are petitioning to replace the chicane on Kingston Road with a zebra crossing. We think this will make the roads safer and less dangerous to cross for local residents, including students from both Collingwood and Cordwalles schools. When the local schools start and finish there are lots of people getting picked up from the schools, which causes lots of traffic along Kingston Road. The school children walking home find it difficult to cross the road as they have to walk between the cars to cross, because of the traffic caused by the chicane. There are speed bumps and ways of slowing down the cars, however there are not many ways to cross the road. Also one of the speed bumps has worn down and no longer serves its purpose. We were hoping a crossing might be able to be put into place".

Charlotte Smith and Emma Freeman (the petitioners) will have 3 minutes to address the meeting.

6b RECEIVE PETITION - KEEP BAGSHOT MOVING

We the undersigned petition Surrey County Council to: 'Mark yellow hatch lines on London Road/A30 Westbound, at Junction of Station Road and Bridge Road, Bagshot'.

The petition states: "Mostly during the evening rush hour, the junction on the Westbound London Road/A30, Bridge Road and Station Road becomes blocked with homebound traffic, preventing drivers from Bridge Road and Station Road entering the A30. The traffic lights further West on the A30 at Yaverland Drive and the new Waitrose junction are not 'linked' with those at Bridge Road and together with the traffic emerging from Bagshot High Street it combines to cause the back-up of traffic almost to Bagshot Park on a regular evening basis. Yellow hatching in front of these two streets on the Westbound side of the A30 would help to alleviate the temper-inducing situation, which common sense tells you has to be safer for all road users and keeps the traffic moving through Bagshot.

Mr Peter Vidgeon (the petitioner) will have 3 minutes to address the meeting.

6c RECEIVE PETITION - SPEED LIMIT & CROSSING ON A322 AT WEST END

A petition has been received regarding the speed limit and crossing on the A322 at West End.

The petition states: "We the undersigned support the content of this petition to Surrey County Council to reduce the speed limit on the A322 at West End to 30mph and to upgrade or provide a safer crossing point adjacent to the Inn at West End and the Brentmoor Road crossroads. Children cross this road

to access the primary and secondary schools in West End. Residents with school age children and those with disabled family members have also expressed concern at the difficulty in crossing this road. A confusing mix of the heavy traffic, reduced sight lines, bus stop and pelican crossing in close proximity to road junction traffic signals contribute to the dangers at this natural crossing point. Put simply, the highways infrastructure here is not conducive to road safety”.

Mrs Tina Roberts (petitioner) will have 3 minutes to address the meeting.

7 PETITION RESPONSE - A30 BUS LANE

A petition to remove the Bus Lane on the A30 at Camberley was received at the last meeting. It is proposed that a public debate is held on this issue, with an Officer report coming to the next (July) meeting.

8 YOUTH LOCAL PREVENTION - LEIGH MIDDLETON

(Pages 19 - 24)

The Local Committee is responsible for commissioning Local Prevention services to prevent young people becoming Not in Education, Employment or Training within their local area. The Local Committee Youth Task Group has recently met and received presentations from a range of potential providers. This papers sets out their recommendation for awarding Local Prevention.

9 HIGHWAYS UPDATE REPORT - ANDREW MILNE

(Pages 25 - 34)

To report progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2014/15 financial year.

The report also provides an update on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement expenditure.

10 MAJOR PROJECTS UPDATE REPORT - STEVE HOWARD

(Pages 35 - 50)

The report is to update members on the current status and feedback from the EM3 LEP for the Surrey Heath Major transport schemes, namely the A30 / A331 Meadows Gyratory and Corridor Improvements, and Blackwater Valley Better Connectivity Sustainable Transport Package.

11 LOCAL COMMITTEE AND MEMBERS ALLOCATIONS FUNDING UPDATE

(Pages 51 - 56)

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

12 FORWARD PLAN

(Pages 57 - 60)

This report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the forward plan.

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DRAFT

Minutes of the meeting of the
Surrey HEATH LOCAL COMMITTEE
 held at 6.30 pm on 11 December 2014
 at High Cross Church, Knoll Road, Camberley.

Surrey County Council Members:

- * C.Cllr David Ivison (Chairman)
- * C.Cllr Chris Pitt (Vice-Chairman)
- * C.Cllr Mike Goodman
- * C.Cllr Bill Chapman
- * C.Cllr Adrian Page
- * C.Cllr Denis Fuller

Borough / District Members:

- * Cllr Vivienne Chapman
- * Cllr Rodney Bates
- * Cllr Valerie White
- * Cllr Josephine Hawkins
- * Cllr Paul Innicki
- * Cllr John Winterton

* In attendance

79/14 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr Paul Innicki.

80/14 MINUTES OF THE LAST MEETING [Item 2]

The Minutes of the last meeting, held on 2 October 2014, were agreed by the Committee and signed by the Chair.

It was noted that although the minutes were accurately recorded with information as known on the evening, it had since been clarified that not all SANGS have been provided within Surrey Heath. Denis Fuller clarified that he objects to SANGS and would like to see the money spent on infrastructure.

81/14 DECLARATIONS OF INTEREST [Item 3]

Cllr Rodney Bates declared interests in the following:-

- Item 7 on Cordwalles School as he lives in Berkshire Road (but not near the school).
- Item 8 on Pine Ridge as he is a Member of the Advisory Board of the Children's Centre

82/14 WRITTEN PUBLIC QUESTIONS [Item 4]

Four written questions were received. The written questions and answers are attached as Annex B.

83/14 WRITTEN MEMBERS QUESTIONS [Item 5]

One written question was received from Cllr Rodney Bates. The written question and answer are attached as Annex B.

84/14 PETITIONS - RECEIVED [Item 6]

Three petitions were presented at the meeting.

RECEIVE PETITION – THE HATCHES BRIDLEWAY PATH IMPROVEMENTS

An online petition of 300 signatures was submitted. The petition stated “The Hatches bridleway between Frimley Green and Farnborough North station is a narrow tarmac path with grass/mud verges. In the winter, the grass/mud takes over making it very difficult, especially for pedestrians who have to negotiate their way across the puddles and mud. The path is narrow so difficult for cyclists to get past pedestrians which sometimes causes conflict. We would kindly request that the council consider upgrading the path in the next budget year, or at least reserve funding for improvement in the near future. An ideal outcome for many people would be a Shared Use route for Pedestrians & Cyclists, perhaps with a simple white line along the centre to segregate the flow of traffic”.

Mr Jon McClelland (petitioner) addressed the meeting. The path upgrade had already been discussed at the previous two meetings and a short report from the Countryside Access Team was available. Mr McClelland praised the work already undertaken by the Countryside Access Team and noted that longer term improvements for the pathway had been included in a LEP funding bid.

RECEIVE PETITION – REMOVE THE BUS LANE IN LONDON ROAD, CAMBERLEY

An online petition of 251 signatures was submitted. The petition stated “I have lived and worked in Surrey Heath for most of my life, both as a police officer, and now currently a chauffeur, and the bus lane in the London Road, applicable 7am to 9.30am, and 4pm to 7pm causes much confusion and is the cause of accidents, as well as near misses. Regardless of the time the majority of motorists do not drive in it, and thus one third of the road is not used. This results in long queues of traffic, adding to an increase in pollution. At the present time Farnborough are removing their bus lane and one of the reasons given was that it holds up buses, which was the very opposite reason for having it in the first place. Removing the bus lane would be safer and less dangerous for all road users. Currently it is used by some 6 or so buses an hour”.

Mr Ken Clarke (petitioner) addressed the meeting and invited Members to meet with him and observe the bus lane in operation.

The Chair noted that Officers had been tasked with producing a report to be discussed at the next public meeting on 12 March. Members were planning to hold a public debate on the issue, which linked in with Town Centre Plans and Transport Studies.

RECEIVE PETITION – REVERSE THE UNACCEPTABLE DETERIORATION OF THE CAMBERLEY ROUTE 2 BUS SERVICE

An online petition of 95 signatures was submitted. The petition stated “We the residents of the communities through which the Camberley Route 2 bus service passes require Surrey County Council to negotiate with the bus company that runs this service - Stagecoach - an improvement to this service, which has deteriorated beyond any level of acceptability over many years. Specifically we require that: a) the service be returned to a frequency of every 15 minutes, Monday to Saturday. b) the service be extended in the evening such that the final bus leaves Camberley and Farnborough no earlier than 10.30pm, especially on a Friday and Saturday evening”.

Mr Graham Tapper (petitioner) addressed the meeting. He stated that the route had been run every 15 minutes, but was now operating every half an hour, which was unacceptable to residents.

The Chair referred to the County Council review of Local Transport Services. The County Council was looking at whether savings could be made and he urged all residents to comment on the consultation. The route in question would be reviewed as part of the consultation.

85/14 PETITION RESPONSE - CORDWALLES SCHOOL [Item 7]

The Local Committee received a report in answer to the petition presented at the March Committee. It was clarified that the situation at the school was observed on three separate occasions for a maximum of 4 hours. Rebecca Harrison was thanked for an excellent report.

The Local Committee (Surrey Heath) agree that:

- (i) Cordwalles Junior School be asked to undertake additional school travel plan and road safety education activities. This will include take up of Teaching Assistant Pedestrian Awareness Skills courses, Park SMART and the setting up of a Walking Bus. The school will be supported in these activities by the County Council’s Sustainable Travel Team.
- (ii) Timing plate signs be installed to ensure that the existing school keep clear markings are enforceable if necessary.
- (iii) The Local Committee will decide whether to include the suggestion for two raised road tables on Berkshire Road within their forward programme for highway improvements. The committee will then be able to decide whether to allocate funding to these in future years depending upon prioritisation against other schemes throughout Surrey Heath.

86/14 PETITION RESPONSE - PINE RIDGE SCHOOL [Item 8]

A petition was presented at the October Committee. The petition stated: "We, the parents, residents and concerned members of this community are urging the council to assess the lack of road safety measures outside Pine Ridge Infant & Nursery School, Esher Road, Camberley. It is becoming increasingly dangerous for our children making their daily journeys to & from school. It is indeed an accident waiting to happen. 4yr old Finley Fitzpatrick was involved in an RTA on the 1st May 2014 while crossing Mitcham Rd due to instruction from the school to only use the entrance from Mitcham Rd & the lack of school warning signs. Therefore we would like the council to implement improved road safety to provide our children with the safer environment they deserve.

A report was not presented to the meeting as the school had not yet responded to requests for a meeting due to a leadership change. It was noted that Officers would meet with the school in the New Year with a report to the March meeting.

87/14 PETITION RESPONSE - THE AVENUE AND HEATHERLEY ROAD [Item 9]

The Committee received a report in answer to the petition presented at the October Committee. The petition stated "There is an urgent need for traffic reduction and calming methods to be employed in these residential roads."

The petitioner had posed a number of questions to the Committee: "18 months on from our first petition, was The Avenue added and ranked within the ITS works program as per item 4 of agenda to meeting 5th December 2013? Could we please have an update, are the ITS works program tables published? Do the Council accept that while increasing visitor numbers and revenues in to Camberley, they also have a duty to protect the amenity of residents and rate payers living near to what is already a choked town centre? How is this to be delivered, other than the A30 plan?"

The Local Committee (Surrey Heath) noted the contents of the report **and residents concerns that new developments in the Town would increase traffic – it was therefore also agreed that this issue would be raised with the planning department at the Borough Council.**

88/14 ROAD SAFETY - RAVENSCOTE SCHOOL [Item 10]

The Local Committee received a report from the Road Safety team regarding safety outside Ravenscote school. The major concern was that there had been 3 child incidents around the school. The school had been active in trying to address the issues.

The Chair stated that since the production of the report, the Frimley Fuel Allotments charity had leased a sizeable plot of woodland to act as a Suitable Alternative Natural Greenspace (SANG) in respect of the 120 home development by Linden Homes about 300 – 400 meters from Ravenscote

School along the Old Bisley Road. The SANG had been established to encourage ramblers, dog walkers etc to exercise in the woodland which stretched westward past Ravenscote School. It was not known whether the Frimley Fuel Allotment Charity (or Linden Homes) would re-open the two previously established car parks in the woodland to encourage and assist the anticipated visitors to the newly established SANG. Should they do so, the Chair felt it would open up the welcome opportunity for parents to drop off and collect their children from Ravenscote School in safety and mitigate the present congestion caused by cars parking along the narrow Old Bisley Road and on the pavements of Upper Chobham Road. If the two car parks were to be re-established, the safety aspects of children and parents crossing the Old Bisley Road would have to be considered as mentioned in para 3.14 of the report.

The Local Committee (Surrey Heath) agree that

- (i) Ravenscote Junior School has completed Teaching Assistant Pedestrian Awareness Skills courses which have been well received. The school will be supported by the county council's Sustainable Travel Team in the creation of a Walking Bus, and Park SMART initiatives.
- (ii) The highway improvement proposals presented (**parking restrictions at Upper Chobham Road, a raised road table and speed cushions**) be added to the list of possible future highway improvements for Surrey Heath. The local committee will then decide whether to allocate funding from their future annual budget for highway improvements. This will depend upon the extent of the problem and the estimated costs compared with other schemes, and the funds made available to the local committee.

89/14 HIGHWAYS UPDATE [Item 11]

The Committee received a report on the progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2014/15 financial year. The report also provided an update on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement expenditure.

It was noted that 13 of the 16 contingency schemes had already been delivered. Some of the schemes included on table 5 of the report were believed to also be in the Operation Horizon long term programme and the Highways Manager agreed to clarify this outside the meeting. The Highways Team were commended for their work on the programme and also with keeping ditches and drainage clear so that Surrey Heath avoided flooding issues.

The Local Committee (Surrey Heath) agreed to:

- (i) Note the progress with the ITS highways and developer funded schemes, and revenue funded works for the 2014/15 financial year.
- (ii) Note the budgetary position.

ITEM 2

- (iii) The proposed capital works programme for 2015/16.
- (iv) Note that a further Highways Update will be brought to the next meeting of this Committee.

90/14 LOCAL TRANSPORT STRATEGY AND FORWARD PROGRAMME [Item 12]

The County Council was producing Local Transport Strategies and Forward Programmes for each district and borough in the county. The purpose of these strategies was to support the objectives set out within the boroughs Local Plan and Town Centre Area Action Plan and provide a programme of transport infrastructure required to deliver the objectives set out in the SCC E&I Directorate Priorities and SHBC Local Plan. They also provided an evidence base for future funding bids.

The Local Committee (Surrey Heath) agreed to:

- (i) Approve the Surrey Heath Local Transport Strategy and its suggested objectives
- (ii) Approve the list of schemes provided in the Forward Programme (Annex of the Local Transport Strategy)

91/14 LOCAL SUSTAINABLE TRANSPORT FUND [Item 13]

In March 2014 Surrey County Council made a successful bid to the Department for Transport's Local Sustainable Travel Fund (LSTF) revenue programme for 2015/16. The Committee received a report highlighting the initiatives that would be undertaken in Surrey Heath as a result of receiving this funding.

It was noted that Surrey Heath do not have a cycling strategy and would benefit from this with regard to priority of funding. It was hoped that all areas would have cycling strategies by next year.

The Local Committee (Surrey Heath) noted the report, outlining the activities that would be undertaken in Surrey Heath as a result of receiving funding from the Department for Transport's Local Sustainable Transport Fund revenue programme for 2015/16.

92/14 SURREY FIRE AND RESCUE SERVICE ANNUAL BOROUGH REPORT [Item 14]

The Committee received a report and a presentation from Borough Commander Ian Ray, outlining the major strands of activity being undertaken within the area by the Surrey Fire and Rescue Service (SFRS) teams based at Camberley and Chobham Fire Stations.

It was noted that all appliances, cars and stations now had defibrulators and that personnel had been trained in basic first aid at scene. Members thanked the service for the fantastic job that they do.

The Local Committee (Surrey Heath) agreed to:

- (i) Recognise the achievements of the borough teams within the Surrey Heath Borough and support their commitment to improve initiatives to reduce risk and make the Surrey Heath Borough safer through the delivery of the borough/station plan.
- (ii) Note the targets and initiatives set within the Camberley Station Plan (Annex 1) and the Chobham Station Plan (Annex 3) for 2014/15 and Targetted Activity Plans for Camberley (Annex 2) and Chobham (Annex 4).

93/14 LOCAL COMMITTEE AND MEMBERS ALLOCATIONS FUNDING UPDATE [Item 15]

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. The Committee received a report updating on the projects that have been funded since April 2014 to date.

The Local Committee (Surrey Heath) noted the amounts that had been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of the report.

94/14 FORWARD PLAN [Item 16]

The Committee received a report on future items for the Local Committee so that members could review the forward plan.

The Local Committee (Surrey Heath) noted the forward plan.

Meeting ended at: 9pm

Chairman

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Surrey Heath Local Area Committee**11th December 2014****Open Public Question Time**

There were 19 members of the public present.

1. Cliff Hilton, Frimley Green Resident

I refer to the Sturt Road Bridge in Frimley where we have had 6 weeks of misery with the road under the railway bridge flooding. What is the plan for a permanent solution? My concern is that with winter coming, this will only get worse.

Reply from Andrew Milne, Highways Area Manager (NW)

This is a complex drainage issue involving Highways, Thames Water and Network Rail systems and with drains, culverts and open ditches draining into the Blackwater river.

Investigations show that for several years now, Network Rail have not carried out maintenance. We are engaging with all partners and have tried to clear the water and put in remedial measures.

The water is currently gone, as a result of these measures and we are continuing to work with partners to try to find a more permanent resolution. This is just a temporary cure, so we are not confident that it won't flood again. We are aware that this has a big impact on the community and that it is a long diversion to avoid this bridge. We are doing all that we can to resolve this issue.

2. Murray Rowlands, local resident

I refer to the statement made by Cllr Hodge over the lack of childrens school places in Surrey – will this effect children in Surrey Heath?

Reply from the Chair

The statement highlighted that the number of school places required over the next 3 to 5 years is a concern in Surrey. I am not aware that this will be a massive issue in Surrey Heath, but with a rising population, this may change. There is currently one school that I know of that is over subscribed.

Reply from Valerie White, SHBC Cllr

Bagshot Junior School are expanding in preparation for this.

Reply from Bill Chapman, SCC Cllr

Camberley East primary and middle schools are fine and Collingwood College is under capacity

Mike Goodman, SCC Cllr

Surrey Heath should not really face a problem as the birth rate here is lower than elsewhere in the County. David Hodge was highlighting a County wide problem to Central Government in a plea for funding to provide the additional school places required, but Surrey Heath should not be massively affected.

ITEM 2

DRAFT MINUTES – to be formally agreed at the next meeting

Denis Fuller, SCC Cllr

The County will need £215 million over the next 5 years to provide the 13,000 school places required. In addition, some children may come over from London Boroughs into Surrey as school places there are not available.

Edward Hawkins, Local resident

The Deepcut planning application includes provision for a new school.

3. Edward Hawkins, Local resident

I note that the County Contractors have resurfaced Holly Hedge Road, but want to ask why wasn't Holly Hedge Close included and done at the same time?

Reply from Andrew Milne, Highways Area Manager (NW)

Both Holly Hedge Road and Holly Hedge Close were included in the works programme. I agree that it would appear to be efficient to do both at the same time, however I will have to check with the team why it wasn't completed and come back to you outside the meeting. We are very pleased to report that we did get 13 out of 16 identified roads completed under the programme.

4. David Davis, Windlesham resident

We are working on a parish plan and have surveyed retailers who complain about parking on the junction of Chertsey Road and Updown Hill. What can be done to address this issue?

Reply from Mike Goodman, SCC Cllr

We are aware of the issue. I had a meeting with the parking team and we plan to have 4/5 bays marked as 1 hour parking with yellow lines on the corner by the chemist shop. We will not be putting yellow lines on Updown Hill, except on junctions where it is dangerous. Traffic calming on Updown Hill has moved rat running into Church Road, so we are now looking at that area too. I will be linking with the Parish on this.

5. Cyril Pavey, local resident

I refer to traffic congestion at Frimley Park Hospital. Pedestrian access to the hospital from Gilbert Road is now restricted to employees only so pedestrians have to walk further round – can we get this gate open again?

Reply from the Chair

Denis and I will raise this with the hospital.

6. Josephine Hawkins, SHBC Cllr

What is being done about surface flooding at the Toshiba roundabout?

Reply from the Chair

The gully has been cleared which should help.

7. Murray Rowland, local resident

I refer to the new flats being built on the classic cinema site – where will the residents cars enter and egress – the road is congested there.

DRAFT MINUTES – to be formally agreed at the next meeting

Reply from the Chair

SHBC Cllrs will answer this outside of the meeting for you.

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Surrey Heath Local Area Committee
11 December 2014

Annex B

Written Public Questions, Responses and Supplementary questions

Q. Written question from Mr Murray Rowlands, Local Resident

In view of Brooklands College dropping its contract to manage Adult Education for Surrey Heath at France Hill what plans does Surrey CC have to boost Adult continuing education in the Borough? Isn't there a genuine need to for the first time to provide systematic training here?

What is the reasoning behind Surrey's decision to place a technical institute in Guildford (University, Technical College, Business Park) and not here?

A. Response from Chairman on behalf of the Committee:

All providers with contracts with the Skills Funding Agency to deliver training to adults are free to choose the delivery location for their programmes. With the decreased levels of funding and more emphasis on Apprenticeships and less classroom based delivery many FE Colleges are doing less course delivery from third party premises. It is not the County Councils role to fund vocational education. Notwithstanding, it does provide substantive infrastructure to enable its Community Learning and Skills Service to do so. The County is reliant on the Skills Funding Agency to provide sufficient resources to sustain skills development in the adult population.

The University Technical College (UTC) in Guildford is a proposed new school for 14-18 year olds, specialising in engineering and computing. The UTC proposal has been developed by a trust including: CGI, Royal Holloway University of London, Guildford College, Guildford Education Partnership and Surrey County Council. Significant work was undertaken to look at potential locations for the first UTC in Surrey. This included consultation with local partners and education providers.

Following this work the trust proposed Guildford as the preferred location for the UTC over other areas based on support from local partners, good rail links to the area, high local concentration of technology companies, demographic growth and fit with school planning and the local education offer.

Q. Written question from Murray Rowlands, Local Resident

Why are so many of the Borough's footpaths like ploughed fields? Is it because utilities and cable companies have unlimited rights to dig up our footpaths and that they are not being required to replace them in an acceptable manner?

A. Response from Chairman on behalf of the Committee:

It is correct that utility companies have a statutory right to undertake work on the public highway. However, these works are regulated by Surrey Highways as the highway authority, and we have a permit system in place to control these works. Utility companies are required to undertake reinstatements to acceptable standards, and Surrey Highways carry out checks of these works to ensure that this is the case. If there is concern about a specific footpath or footpaths, I would suggest that these are raised through the Surrey Highways reporting system on the County Council website so that these sites can be reviewed and more quickly responded to.

Q. Written question from Mr Murray Rowlands, Local Resident

It is recognised that the care sector pays very low wages. What steps does Surrey take to insure that firms employed for care of the County's elderly are paying the minimum wage?

B. Response from Chairman on behalf of the Committee:

Please see attached a statement Surrey County Council made in October 2014 about the National Minimal Wage in the care sector.

Q. Written question from SHBC Cllr Judith Trow

Why has Lovelands Lane in Chobham not already been closed to cars, vans and lorries?

The Highways Act 1980 makes clear the reasons for permanent road closures and several of these reasons apply directly to Lovelands Lane.

For example:-

- 1) To prevent damage to the road itself. Severe damage is being caused on a daily basis to the ford which is part of the lane and several hundred thousand pounds worth of damage per year is caused by vehicles being written off by insurers and recovery vehicles attempting to rescue them.
- 2) For the safety of those persons who wish to travel the lane e.g. pedestrians, cyclists, horse riders and young children. There is no footpath and the verges have been completely destroyed by heavy goods vehicles.
- 3) Preservation of the amenity value of the lane and the environmental quality of the adjacent areas. The lane has become a "no go area" for all members of the public who should have the right to enjoy its location and travel through it in relative safety.

Not mentioned in the 1980 act but important to this particular situation is the fact that a safer and more appropriate route takes TWO MINUTES by car and avoids travelling through any part of the lane. No argument can therefore be made that the lane is a vital transport link for commuters and to close it would lengthen journey times.

A. Response from Chairman on behalf of the Committee:

Although the ford in Lovelands Lane can make the road impassable at times of the year, this is no different to other fords on the network. Fords are relatively common in rural areas of the network and they are used frequently by highway users without incident. The depth gauge allows drivers to assess the situation and determine whether to proceed or not at their own risk. In addition, warning signs are located on both Pennypot Lane and Castle Grove Road to warn those who do not use the route regularly that there is a ford ahead.

Closure of any road forming part of the public highway is a last resort action. The highway is not specifically for the benefit of pedestrians, cyclists or horse riders, but for the benefit of the public as a whole. Although closing Lovelands Lane has been considered, it has not been determined necessary based on any of the points raised. However, given the number of vehicles that are reportedly stuck in the ford, we are looking at providing additional warning signage at the Pennypot Lane end. We are also looking at the possibility of providing passing points along Lovelands Lane to reduce the amount of rutting at the edge of the road. Widening the full length of the road was considered, but as this could potentially increase average vehicle speeds and lead to safety concerns this was discounted. The measures proposed will address the issues of concern without the need to close the road. Funding sources are yet to be identified, and these measures will have to be considered in the context of the many other demands for infrastructure improvements we receive.

In addition to the above proposals, Surrey County Council is also looking at the possibility of a separate path on common land adjacent to Lovelands Lane, to give pedestrians, cyclists, and horse riders an alternate route along the road and away from traffic. However, where common land is involved, any changes can be legally complex, and there can be no guarantee of outcome.

Surrey Heath Local Area Committee
11 December 2014

Written Member Questions, Responses and Supplementary questions

Q. Written Member Question from SHBC Cllr Rodney Bates

Surrey County Council are currently undertaking a consultation into the proposed closure of 6 residential care homes including Pinehurst in Camberley which was built less than 25 years ago. This has caused a great deal of concern and anxiety for all those affected and especially older and vulnerable residents.

What measures are therefore being undertaken to ensure that every resident is being fully consulted and especially those residents without family support or close friends?

Is there an independent advocate in place for every affected resident such that their views and needs are taken into account in order to comply with County responsibilities under safeguarding and specifically the Mental Capacity Act and Deprivation of Liberty Safeguards?

Finally, is this a genuine and meaningful consultation such that those in favour of keeping Pinehurst can have confidence in the process or as many people believe, a sham process

with the Council deliberately running down the home over recent months?

A. Response from Chairman on behalf of the Committee:

In planning and delivering the consultation, officers have carefully considered how to inform and engage with residents who have different levels of capacity, and may not have support from family or friends. We have designed specific guidelines to support staff engaging with residents, which takes account of Mental Capacity Act principles, and on which we have sought advice from the council's lead practitioners and legal advisors.

Staff have kept records of discussions with residents and have offered individual support to help people express any opinions that can be taken into consideration as part of the consultation. We are at the stage of consultation only, not actually making a decision about an individual's care as such, which means there is no 'best interest' decision to be made and as such Independent Mental Capacity Advocates have not been engaged to support residents who lack capacity - this would come at a later stage if a decision is made to close a home, and there would be a full assessment of each individual's needs and preferences. The consultation process is inviting feedback from a wide range of people and organisations, including family, friends, carers and significant others - as well as organisations such as Alzheimer's Society and Healthwatch.

While the council has been open about its preferred option, this is a genuine consultation and all feedback will be considered as part of the decision-making process. All consultation responses will be published in full as an attachment to the report back to the council's cabinet in February 2015.

National Minimum Wage (NMW) and Surrey County Council Adults Social Care

The National Minimum Wage Act 1998 creates a minimum wage across the United Kingdom, currently £6.50 per hour for workers aged over 21. The hours that are used in a national minimum wage calculation are dependent upon work type as defined within the National Minimum Wage Regulations 1999. The NMW is enforceable by HM Revenue & Customs (HMRC).

Surrey County Council standard Terms and Conditions of Contract for Residential Care, Residential Care with Nursing, Supported Living Services, Community Opportunities and Short Breaks Services Spot Orders require that –

The Provider shall in all matters arising in the performance of this Agreement comply with all Acts of Parliament and with all Orders Regulations Statutory Instruments and By-laws made with statutory authority by Government Departments or by local or other authorities that shall be applicable to this Agreement and shall indemnify and keep indemnified the Council against the consequence of any breach of its obligations under this Clause.

This contractual obligation includes compliance by the Provider with the National Minimum Wage Act 1998, monitored and enforced by HMRC.

For information, on 1 October 2013 the Department for Business, Innovation and Skills introduced new rules for publicly naming and shaming employers who fail to comply with NMW legislation. The revised scheme removed previous restrictions so that any employer who breaks minimum wage law can be named. The new criteria for naming applies to enquiries that HMRC began on or after 1 October 2013. To date no Surrey County Council social care provider has been named.

Surrey County Council does not condone or encourage payments below the National Minimum Wage. We try in earnest to ensure all providers of social care services comply with appropriate legislation and do not make payments below the National Minimum Wage contrary to that legislation. We take all practical steps to ensure that providers comply with relevant legislation and endeavour to monitor performance of services rendered at all times insofar as is reasonably possible.

In regard to the last tender for Home Based Care, which was undertaken jointly with Surrey Clinical Commissioning Groups in June 2014, we would make the following points –

- In evaluating the tendered rates weighting was given to sustainable pricing (including ensuring that care staff were paid above the UK Living Wage), not simply to the cheapest, in order to ensure that framework contracts were not awarded at untenably low prices.
- Tenderers were required to advise the proportion of their rates that was applicable to care staff. With this element counting for between 60-75% and with an average rate of £15.06 per hour this indicated care staff payments of £9.04 - £11.30 per hour. This compares with the National Minimum Wage of £6.50.

Additionally officers from Adults Social Care further address this issue through discussions with the Surrey Care Association, who act as a single reference point for all Surrey Adult Social Care Providers, with whom we are in regular contact, consultation and joint working through joint Provider Network meetings.

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE: 12 March 2015****LEAD OFFICER: GARATH SYMONDS, ASSISTANT DIRECTOR FOR YOUNG PEOPLE****SUBJECT: LOCAL PREVENTION TASK GROUP RECOMMENDATIONS****DIVISION: All****SUMMARY OF ISSUE:**

The Local Committee is responsible for commissioning Local Prevention services to prevent young people becoming Not in Education, Employment or Training within their local area. The Local Committee Youth Task Group has recently met and received presentations from a range of potential providers. This paper sets out their recommendation for awarding Local Prevention. The work will be delivered by two commissions:

The Local Prevention One to One Early Help contract which will build the resilience of young people and remove identified barriers to their future employability, as part of Surrey's early help arrangements. The Local Prevention in Neighbourhoods grant which will build the resilience of young people who are at risk of becoming NEET in local communities.

As a result of 2015-16 budget setting process Services for Young People (SYP) is facing an overall budget reduction of £2.6 million, subject to final decision by County Council. It should be noted that funding amounts for Local Prevention in Neighbourhoods included in this paper reflect the current 100% allocation and may be subject to a reduction to 80% following final budget decisions by the County Council.

RECOMMENDATIONS:**The Local Committee (Surrey Heath) is asked to:**

- 1) Approve the Youth Task Group recommendation to award a contract for a 36 month period for One to One Work from 01 September 2015 to Windle Valley Youth Project for the value of £47,000 per annum (subject to future changes in SYP budgets). Within the contract there is the opportunity to extend the service for further two years, subject to budget changes, provider performance and any changes in the needs of young people.
- 2) Approve the Youth Task Group recommendation to award a grant for a 36 month period for Neighbourhood Work from 01 September 2015 to Windle Valley Youth Project for the value of £40,000 per annum (subject to future changes in SYP budgets). Within this grant agreement there is the opportunity to extend the service for further two years, subject to budget changes, provider performance and any changes in the needs of young people.

REASONS FOR RECOMMENDATIONS:

The recommendations will support the council's priority to ensure that all young people in Surrey are employable.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Services for Young People Local Prevention has been operating in Surrey Heath since 1 April 2012. The current grant comes to an end on 31 August 2015. It is necessary, therefore to re-commission for delivery to begin on 1 September 2015.
- 1.2 The Local Prevention allocation to the SCC Local Committee in Surrey Heath is £87,000 per annum. This is the current budget allocation for the period from 1 September 2015 to 31 August 2016, however it should be noted that this likely to decrease as a result of a 20% reduction to funding for Neighbourhood prevention, subject to final budget decisions by County Council. It should also be noted that funding amounts beyond 2015-16 will be subject to future budget changes. The allocation is based on the number of young people who are NEET, at risk of NEET, involved in offending, and open-referrals to Children's Services in the borough, with an adjustment for the number of youth centres.
- 1.3 Local Prevention from 2015-2020 will be in two parts: Neighbourhood Prevention and One to One Early Help Prevention.
- 1.4 Local Prevention in Neighbourhoods is an outcome based grant to fund delivery of preventative services that build resilience of young people who are at risk of becoming NEET, through addressing locally identified needs and priorities. The Grant is for £40,000 per annum (pa) for Neighbourhood Prevention (please note there is likely to be a 20% funding reduction to this grant). Awarding this funding through a grant affords bidders greater flexibility to respond to local needs and enables negotiation with bidders during the process to ensure the offer best meets local need.
- 1.5 Local Prevention One to One Early Help will offer one-to-one support to young people, building relationships to remove barriers and achieve positive behaviour change, preventing the need for specialist services in the future. Young people will be referred to the provider through the Youth Support Service. The contract value is £47,000 pa (subject to future budget changes). Awarding the funding through a contract means the service requirements are more rigidly defined, which fits with the clear one to one offer required through this commission.
- 1.6 Local Prevention delivers against the county council's expectation that where possible local youth services will be commissioned locally. In furtherance of this agenda the Local Committee convened a Youth Task Group to act in an advisory capacity through the procurement process with representation from young people, County Members, Borough Members, community stakeholders and support from County and Borough Officers, as set out in the Council's constitution.
- 1.7 The purpose of local prevention is to prepare young people for participation and prevent them becoming NEET. It works with young people of secondary school age, who are most at risk of becoming NEET and complements the functions of the Youth Support Service that has a clear focus on young people who are currently NEET or who are currently in the youth justice system.

2. ANALYSIS:

2.1 The provider solutions were sought in a competitive process involving four stages:

- Local Specifications seeking initial proposals from potential providers
- Mini competition for short-listed bidders to present their proposals to the Local Committee Youth Task Group
- Local Committee receiving recommendations from the Youth Task Group
- Award of Grant and Contract

2.2 The Youth Task Group met on 25 July 2014 to develop a needs assessment for Surrey Heath. There were representations from young people, elected members (County Council and Borough Council), County Council and Borough Council officers, and other local stakeholders. The workshop was able to consider the data on NEET young people, young people at risk of NEET and youth offending, information from the Index of Multiple Deprivation (IMD) and the perspective and experience of the workshop participants.

The Local Committee approved the Local Prevention Specifications for Surrey Heath on 2 October 2014 this included the following key priorities:

- Young people with special educational needs and/or disabilities (SEND) to anticipate their needs as they prepare for participation in education, training and employment post-16
- Teenage parents – a need to prevent teenage pregnancy, but also support those who do become young parents to remain in education and able to participate
- Drugs and alcohol –support for young people where substance misuse (legal highs and cannabis use are a particular problem) is impacting on their future employability and resilience to remain in mainstream education
- Travellers –some Traveller young people have mental health needs, including social skills and low self esteem, as well as low aspirations and motivation
- Anti-social behaviour for example noise and litter is an issue, therefore there is a need for an increase in activities for older young people (14-17yrs) in order to reduce boredom

2.3 The following key identified neighbourhoods were highlighted by the Task Group:

- James Road Estate
- St Michaels
- Old Dean Estate
- Brookleys Estate, Chobham
- Heatherside
- Lightwater
- Bristow Road Estate
- Frimley
- Mytchett and Deepcut

ITEM 8

- Gypsy Roma Traveller sites near Swift Lane and Chobham

2.4 In addition the Task Group identified a need for projects that fulfil the following key criteria:

- Work should be done in a way that builds relationships with young people over a prolonged period of time rather than just a series of short-term (6 week) projects.
- Projects should work with young people and communities to reduce young people's isolation for those communities.
- Projects should be preventative and not just positive activities

2.5 The funding opportunity was published and widely publicised, reaching at least 100 voluntary organisations across the County, inviting as many bidders as possible to submit bids in response to the needs and priorities identified. A provider event was held on 16th October 2014 and was well attended.

2.6 Four bids were received for One to One work and all four were short-listed; three bids were received for Neighbourhood Prevention and two were short-listed. Those organisations who were short-listed presented their proposals to the Youth Task Group on 29th January and 19th February 2015.

2.7 The Task Group consisted of both County and Borough/District elected members. In addition officers from Surrey County Council and Surrey Heath Borough Council were present. The Task Group received presentations from each provider, followed by questions to those providers on their bid. Following all the provider presentations a discussion was held to form the recommendation to the Local Committee for both Neighbourhood Prevention and One to One Early Help Prevention.

2.8 The shortlisted bidders were as follows:

Neighbourhood Provision:
Windle Valley Youth Project
YMCA Downslink (withdrew)

One to One Provision:
Surrey Care Trust
Step by Step
Windle Valley Youth Project
YMCA Downslink

2.9 Following the presentations the Youth Task Group recommended that:

The Windle Valley Youth Project should receive 100% (£40,000pa) of the funding available for Neighbourhood Provision

(**NB** – there is likely to be a 20% reduction in funding for Local Prevention in Neighbourhoods, subject to final County Council budget decisions)

and

Windle Valley Youth Project should receive 100% (£47,000pa) of the funding available for One to One Provision

3. OPTIONS:

3.1 The committee is asked to:

- Approve the awards as above to the providers.

The Committee is asked to approve the award of funding to the provider as recommended by the Youth Task Group. This will ensure young people receive a service from 1 September 2015.

Should the Committee opt not to approve the providers bid, SCC will work to develop a further solution in conjunction with the Youth Task Group, which may mean a delay in the start of the commission of 1 September 2015.

4. CONSULTATIONS:

4.1 There has been wide ranging consultation with young people, staff, and partner agencies. A Services for Young People Project Board (including Elected Members, Surrey County Council officers and young people) has been established to oversee re-commissioning for 2015-20. Members have been consulted through the Local Committee Youth Task Group.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 It is anticipated that local commissioning will offer better value for money in that the outcomes commissioned will be more closely aligned to local need.

5.2 Funding is subject to the annual budget setting process for the County Council and is subject to change.

6. LOCALISM:

6.1 The Local Prevention Commissions are at the heart of Surrey County Council's commitment to localism. Local Prevention involves local young people, elected members and wider stakeholders in decision making.

7. EQUALITIES AND DIVERSITY IMPLICATIONS:

7.1 The devolved commissioning budget is likely to be targeted on groups who are vulnerable or at risk. An Equality Impact Assessment has been completed for this re-commissioning cycle to assess the impact of this commission on young people with protected characteristics.

8. OTHER IMPLICATIONS:

8.1 Crime and Disorder implications

- a. It is anticipated that this commission is likely to target young people in this priority group.

ITEM 8

8.2 Corporate Parenting/Looked After Children implications

- b. It is anticipated that this commission is likely to target young people in this priority group.

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The Local Committee is asked to approve the recommendation of the Youth Task Group for the award of a Neighbourhood Prevention grant and a One to One contract for a 36 month period from 01 September 2015 (subject to future budget changes) to the following providers:

- Neighbourhood Grants:

Windle Valley Youth Project for £40,000pa (100% of available funding)

(NB – there is likely to be a 20% reduction in funding following final County Council budget decisions)

- One to One Early Help Contract:

Windle Valley Youth Project for £47,000pa (100% of available funding)

10. WHAT HAPPENS NEXT:

10.1 Following the anticipated approval by the committee there will be a five day 'stand-still' period, after which the grants and the contract for Surrey Heath will be awarded to Windle Valley Youth Project and Windle Valley Youth Project. This commission will start on 1 September 2015, ensuring a swift start to delivery of services to young people. The Youth Task Group will have the option of meeting twice per year, where updates will be provided on the performance of the provider.

Contact Officer:

Leigh Middleton, Lead Youth Officer – 0785 4870393.

Consulted:

Services for Young People Project Board

Service users have been consulted as part of the Local Prevention re-commissioning process

County Council Cabinet Member

Linda Kemeny, Cabinet Member for Schools and Learning

Clare Curran, Cabinet Associate for Children, Schools and Families

Annexes:

No annexes

Sources/background papers:

Services for Young People report to Surrey Heath Local Committee – 2 October 2014

Creating Opportunities for Young People: Re-Commissioning for 2015-2020 (Cabinet Paper) – 23 September 2014

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 12 MARCH 2015**LEAD OFFICER:** ANDREW MILNE – AREA HIGHWAYS MANAGER (NW)**SUBJECT:** HIGHWAYS UPDATE**DIVISION:** ALL**SUMMARY OF ISSUE:**

To report progress made with the delivery of proposed highways schemes, developer funded schemes, and revenue funded works for the 2014/15 financial year.

To provide an update on the latest budgetary position for highway schemes, revenue maintenance, and Community Enhancement expenditure.

To report on relevant topical highways matters.

RECOMMENDATIONS:**The Local Committee (Surrey Heath) is asked to:**

- (i) Note the progress with the ITS highways and developer funded schemes, and revenue funded works for the 2014/15 financial year.
- (ii) Note the budgetary position.
- (iii) Note that a further Highways Update will be brought to the next meeting of this Committee.

REASONS FOR RECOMMENDATIONS:

The above recommendations are made to enable progression of all highway related schemes and works.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

2. ANALYSIS:

2.1 Capital programme for 2014/15

- 2.1.1 Following the Surrey Heath Committee Local Committee meeting held on 5 December 2013, it was agreed to promote delivery of an additional lane between the Toshiba roundabout and Frimley Park Hospital roundabout.
- 2.1.2 This project remains the highest ranking priority for Surrey Heath, and considerable investment has already been made in the design process.
- 2.1.3 The cost of constructing the additional lane was estimated to be between £604,000 and £846,000, with the higher figure including an allowance of £254,000 towards diversion of utility apparatus and unforeseen construction risks.
- 2.1.4 In 2013/14, £622,574 was been set aside for this project, comprised of:
- a) £130,872 PIC monies
 - b) £185,000 s106 funding
 - c) £306,702 Local Committee capital
- 2.1.5 Taking into account the cost of design and modelling in 2013/14, and completion of the crossing upgrades, approximately £156,000 was used in the 2013/14 period. This allowed for £466,000 to be brought forward into the 2014/15 financial year for this project.
- 2.1.6 It was initially assumed that the cost of delivery would be £846,000, and that allowing for the £466,000 carry forward, a further £380,000 of capital would be required to complete this project.
- 2.1.7 Surrey Heath Local Committee agreed to use the entirety of their 2014/15 capital allocation towards this project (£306,702).
- ### **2.1.8 Progress**
- 2.1.9 Detailed design has now been completed, and final costs have been received from Surrey Highway's contractor, Kiers, together with final estimated costs from the majority of utility companies affected. Based on this information, it is anticipated that this scheme will fully utilise the available monies.
- 2.1.10 Stage 2 of the safety audit process has been completed.
- 2.1.11 Additional delays in dealing with utility companies have meant that work before December was not possible. Negotiations are ongoing with the intention for all works to be coordinated to minimise the time traffic on

Portsmouth Road is affected. Further delay has been incurred due to engagement with the utility companies involved, but subject to approval from Surrey County Council's Streetworks team, works are scheduled to commence on site on 16 March.

The initial works will be concentrated at the pedestrian crossing on the A325 opposite Grove Cross Road. Ducting will be placed to enable the relocation of the signal heads. The road widening and utility works will then be coordinated to ensure minimal disruption to the hospital and to the travelling public.

Advance warning signs will be on site prior to works commencing, and an information leaflet will be distributed to frontagers, businesses, and key community service providers.

Our contractor Kiers has presented a programme for works delivery and an indicative completion date of Summer 2015. It must be emphasised that weather conditions and other factors can influence works programmes, and that the dates indicated may be subject to change.

It is intended that these works will also be coordinated with the central road resurfacing programme (Project Horizon) so that the resurfacing work takes place as part of this scheme.

2.1.12 Risks

2.1.13 The primary risk to the successful completion of this project is any unforeseen significant increase in costs arising from associated utility works. Although the risk level is considered to be low, following receipt of final estimated costs from the majority of the utility companies affected, it is important that this is highlighted to the Surrey Heath Committee.

2.1.14 Contingency planning

Contingency planning is necessary to ensure the effective use of Committee capital funding in the event of unforeseen circumstances. Although it is unlikely that contingency works will be necessary, the following prioritised list of Localised Structural Repair works was agreed in the Committee meeting on 2 October 2014:

Priority	District	Road Number	Road Name	Location	Limits	Length	Estimated Area m2	Estimated Approx Cost £22/m2	Running Total
1	Surrey Heath	D533	Oakwood Rd	Windlesham	From outside no.1 to no.7	35	196	£4,312	£4,312
2	Surrey Heath	D3502	Holly Hedge Close	Frimley	Whole length	142	800	£17,600	£21,912
3	Surrey Heath	D3441	Chantry Court	Frimley	Approach & turning area	61	396	£8,712	£30,624
4	Surrey Heath	D3439	Apex Drive	Frimley	Full Length	174	1030	£22,660	£53,284
5	Surrey Heath	D3546	Kirkstone Close	Frimley	Whole Length of cul de sac	94	655	£14,410	£67,694
6	Surrey Heath	D3488	Edgemore Rd	Frimley	junction edgemore / martindale rd / goldney	60x6m 10x6m	420	£9,240	£76,934

ITEM 9

					rd				
7	Surrey Heath	D3522	Highclere Drive	Camberley	cw heavy crazing / structural failure	at junction with A325 portsmouth rd 40x6m	240	£5,280	£82,214
8	Surrey Heath	D3502	Holly Hedge Rd	Frimley	Section from Holly Hedge Close Jct to J/W Lauder Close	71	451	£9,922	£92,136
9	Surrey Heath	B3012	Guildford Road	Frimley Green	Section - Both approaches and over canal bridge	100	511	£11,242	£103,378
10	Surrey Heath	D3567	Cheylesmore Drive	Frimley	Bell mouth & J/W Old Bilsey Rd		75	£1,650	£105,028
11	Surrey Heath	D3488	Old Bisley Rd	Frimley	Bell mouth & junction with The Maultway		252	£5,544	£110,572
12	Surrey Heath	D0004	Mill Pond Rd	Windlesham	Bell mouth & junction Nr no. 18	50	340	£7,480	£118,052
13	Surrey Heath	D3532	Kingsclear Park	Camberley	Full Length	333	1510	£33,220	£151,272
14	Surrey Heath	D3542	Inglewood Ave	Camberley	Full Length	698	4718	£103,796	£255,068
15	Surrey Heath	D3486	Tomlins Ave	Frimley	Whole length	282	1596	£35,112	£290,180
16	Surrey Heath	B383	Windsor Rd	Chobham	J/w Little Heath Rd, Windlesham Rd & Red lion Rd		575	£12,650	£302,830

2.1.15 Since presenting this list for consideration, central planned maintenance programmes have been published. The items highlighted have now either been completed already from central budgets, or are planned for delivery from central budgets this financial year.

2.2 Revenue maintenance allocations and expenditure 2014/15

2.2.1 The 2014/15 revenue maintenance allocation for Surrey Heath is £226,525. Table 1 shows how these funds have been allocated, and the spend progress to date.

Item	Allocation (£)	Committed to date (£)
Drainage / ditching	50,000	44,192
Carriageway and footway patching	50,025	60,617
Vegetation works	90,000	98,667
Signs and markings	20,000	12,341
Parking	6,500	1,500
Low cost measures	10,000	9,843
Kier OHP		10,118 (included in allocation figures)
Total	226,525	£227,163

Table 1 – 2014/15 Revenue Maintenance Expenditure

2.3 COMMUNITY ENHANCEMENT FUND

- 2.3.1 The total 2014/15 Community Enhancement allocation for Surrey Heath is £30,000. Committee have previously determined to divide this fund equally between County Councillor Committee Members.
- 2.3.2 The Maintenance Engineer for Surrey Heath will provide guidance and assistance, organise cost estimates, and raise orders to ensure delivery of works.
- 2.3.3 To ensure that this fund is effectively spent, and to enable highways contractors to deliver works before the end of the financial year, it was recommended that all works should be agreed by 31st October 2014, and that in the event of no firm spending decisions being made by this date, the Maintenance Engineer will determine suitable works and organise their delivery.
- 2.3.4 A summary of spend progress is shown in Table 2.

Member	Allocation (£)	Committed to date(£)
Bill Chapman	5,000	5,000
Denis Fuller	5,000	5,000
David Ivison	5,000	5,000
Chris Pitt	5,000	5,000
Mike Goodman	5,000	5,000
Adrian Page	5,000	5,000
Total	30,000	30,000 committed

Table 2 – Community Enhancement Fund spend progress

2.4 Other highways related matters

- 2.4.1 The continued mild weather in the last quarter has meant the downward trend has continued since the extremely high volume in the first part of the year. Overall volumes remain high with 149,000 received for the 2014 calendar year, giving an average of approximately 12,400 per month, down from 13,100 in the third quarter.
- 2.4.2 For Surrey Heath specifically, 9,524 enquiries have been received since January of which 4,745 were directed to the local area office for action, and 96% of these have been resolved. This response rate is slightly above the countywide average of 95%. Although the response rate remains high, we are working hard in conjunction with our contractors to improve the service we provide. A new Works Management System has allowed more effective control of customer enquiries, and officers are able to view better information and works schedules.
- 2.4.3 Work continues to improve performance and we are currently undertaking a Key Driver Analysis of the annual National Highways and Transport survey to better understand customer satisfaction. In addition, the Customer Service Excellence Member Reference Group is reviewing our response standards and Customer Charter.

ITEM 9

2.4.4 Although there has been a reduction in customer contacts, complaints have remained high with 524 at Stage 1 compared to 487 for 2013. The North West area received 73. The main reasons cited for complaints are communications and/or the failure to carry out works to either the expected standard or timescale. In addition, 13 complaints have been escalated to Stage 2 of which we were found to be at fault in four. Seven complaints have been made to the Local Government Ombudsman about the Service, none of which have been upheld.

2.5 Capital works programme for 2015/16

2.5.1 The capital works programme is now presented as a combined programme of both ITS and capital maintenance works to provide a clearer picture of works and budgets. This programme was informally discussed and agreed in principle during a private meeting held on 18 September 2014, and formally approved on 11 December 2014.

2.5.2 It had been assumed that the same level of capital funding will be available in the 2015/16 financial year as for 2014/15, and that should there be any change to this capital allocation of £307,000, it was proposed that the works are funded in the order presented in Table 5 below.

2.5.3 All costs shown are estimated, and it is suggested that should scheme costs vary from the estimates shown, that Committee support a flexible approach that enables the matching of schemes as best as can be achieved to the available budget.

Scheme Name	Detail/Limits	Area	Estimated Cost (£)
Borough Wide Signal Update	Reassessment of identified highway signals across the borough	Borough wide	£130,000
Old Guildford Road speed limit reduction	Reduce the current speed limit along the residential area from national speed limit to 30mph	Frimley Green and Mytchett	£10,000
Chertsey Road (A319) speed limit reduction	Reduce the current speed limit along the A319 from national speed limit to 60mph	Chobham, Windlesham and Bagshot / Thorpe and Virginia Water	£10,000
LSR D545 & D14 – Yaverland Drive / Higgs Lane, Bagshot	From J/W A30 to J/W College Ride	Chobham, Windlesham and Bagshot	£55,825
LSR D4310 – Upper College Ride, Camberley	From caesars Camp Rd Rbt to J/W Saddleback Rd	Camberley East	£110,000

Table 5 – Approved capital works programme for 2015/16

2.5.4 Contingency planning – in the event of any of the schemes not being deliverable, or being unable proceed for other reasons, it was proposed that

the list of Local Structural Repair (LSR) works in table 6 following is used on a contingency basis to ensure that budgets are effectively utilised.

Scheme Name	Detail/Limits	Division	Estimated Cost (£)
D3418 – Berkshire Road, Camberley	Whole length	Camberley East	£61,000
D502 - Delta Road, Chobham	From Chertsey Rd to Burr Hill Rd	Chobham, Windlesham and Bagshot	£45,500
T3019 – Town Path, Camberley	TOWNPATH from The Avenue to The Recreation Ground	Camberley West	£7,500
D502 – Burr Hill Road, Chobham	From Delta Rd to J/W Windsor Court Rd	Chobham, Windlesham and Bagshot	£30,650
D516 – Windsor Court Road, Chobham	From Windsor Court Rd to J/W Bowling Green Rd	Chobham, Windlesham and Bagshot	£29,825
D3512 – Townside Place, Camberley	From Knoll Rd to J/W Valroy Close	Camberley East	£15,750

Table 6 – Approved LSR contingency programme for 2015/16

2.6 Budget information for 2015/16

- 2.6.1 The highways capital and revenue budgets have now been confirmed.
- 2.6.2 The capital budget will remain at 2014/15 levels with £306,702 being made available to the Surrey Heath Local Committee.
- 2.6.3 The revenue budget has been reduced from £226,525 to £150,535. Community Enhancement monies remain at the same level of £30,000.

3. OPTIONS:

- 3.1 Options, where appropriate, have been presented in this report.

4. CONSULTATIONS:

- 4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.

ITEM 9

- 5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated in Table 1.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. Appropriate and proportionate consultation is carried out with residents, and bodies representing particular user groups, to ensure that the interests of all highway users are considered.

7. LOCALISM:

- 7.1 Through the views and needs expressed by local communities, and accommodating where possible the involvement of local communities in looking after the public highway, localism is routinely considered as part of the consultation and bidding processes for highway-related works. Specific details regarding localism are included in individual reports as appropriate.

8. OTHER IMPLICATIONS:

- 8.1 Other implications, such as the contribution that a well-managed highway network can give to reducing crime and disorder, are considered in relation to individual schemes, and specific details are included in individual reports as appropriate.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The Committee is asked to note the progress with all schemes and budgets.
- 9.3 It is recommended that a further Highways Update is presented at the next meeting of this Committee.

10. WHAT HAPPENS NEXT:

- 10.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.
-

Contact Officer:

Andrew Milne, Area Highways Manager (NW) – 03456 009 009

Consulted:

-

Annexes:

-

Sources/background papers:

-

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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)**

DATE: 12 March 2015

LEAD OFFICER: Steve Howard, Transport Strategy Project Manager,
Transport Policy

SUBJECT: Major transport schemes – Surrey Heath

DIVISION: Camberely (West) and Frimley Green & Mychett

**SUMMARY OF ISSUE:**

This paper is to update members on the current status and feedback from the EM3 LEP for the Surrey Heath Major transport schemes, namely the A30 / A331 Meadows Gyratory and Corridor Improvements, and Blackwater Valley Better Connectivity Sustainable Transport Package.

A30/A331 Meadows Gyratory and Corridor Improvements

- The business case has been submitted to the Enterprise M3 Local Enterprise Partnership Local Transport Board (EM3 LEP LTB) on 30 January 2015, with a decision to approve funding expected in mid March.
- The scheme is now at a stage where it will be necessary to carry out a public engagement event to raise awareness of the proposals and allow public and businesses the opportunity to give their views. The engagement will build on the consultation on the Local Transport Strategy and Forward Programme Sep 14 where the major schemes were listed in the Forward Programme.

Blackwater Valley Better Connectivity Sustainable Transport Package

- The business case was submitted to the EM3 LEP on 16 September 2014, and a phase 1 project was approved by the EM3 LEP Board on the 27 November 2014.
- The phase 1 of the project is cross boundary with Hampshire County Council, but the Surrey section is all contained within Surrey Heath.
- Part of the project 'dovetails' with the A30/A331 project at the A331 junction with Riverside Way and this section will form part of the public engagement.
- The remaining section within Surrey is The Hatches to Farnborough North bridleway 19, which has been the subject of a petition to improve the surface (minute 84/14 refers). The proposals are to carry out a major improvement to this bridleway within the Surrey section.

The projects described above will require some approvals from this committee for certain items and to enable Notices and legal orders to be processed (programmed for the June 2015 meeting). Some other approvals will be obtained from Bracknell Forest District Council and Hampshire County Council.

The A30 / A331 Meadows Gyratory and Corridor Improvements scheme is currently programmed to commence works in the 2015/16 financial year, but the Blackwater

Valley Better Connectivity STP only has grant funding available for 2015/16 financial year. Therefore, this project will need to be completed by 31 March 2016.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to

- (i) Note the progress made so far with the Major schemes submission (Annexes 1 & 2 provides layout plans).
- (ii) Note the draft proposals for the A30 / A331 Meadows Gyratory, and the Blackwater Better Connectivity STP - phase 1 (Annex 3).
- (iii) Agree to consultation on the A30/A331 The Meadows project and the A331 junction with Riverside Way (Blackwater Valley STP) during the period 15 June to 26 July (6 weeks), and to delegate authority to the Area Team Manager, in consultation with the Chairman, Vice Chairman, the Member Task Group for Major Schemes, and the Project Managers for both projects to agree the final consultation material.

REASONS FOR RECOMMENDATIONS:

To ensure that the Local Committee are kept informed, the Local Committee are asked to Note the progress made to date with the A30/A331 Meadows Major scheme project submitted to the Enterprise M3 Local Enterprise Partnership for funding and the Blackwater Valley Better Connectivity STP (phase 1) which has already been approved for grant funding by the EM3 LEP.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Government via the Enterprise M3 Local Enterprise Partnerships (EM3 LEP) set out a new Local Growth Fund (devolved funding) to fund transport schemes aim at driving economic growth. SCC submitted a number of expressions of interest for Surrey Heath and Camberley as part of the EM3 Strategic Economic Plan (SEP) in March 2014.
- 1.2 Camberley was identified as a '**Step-Up**' town in the Enterprise M3 Strategic Plan. This recognises the significant potential of Camberley and highlights the intention of partners to develop a series of interventions to 'unlock' economic growth. The growth package for Camberley, sets out a vision and context for the area and the interventions provide a series of deliverable schemes that will help achieve the vision. It is based on the Borough's Town Centre Statement 2014-203, which sets out a radical vision to transform the town centre by delivering a High Street 'anchor store' to significantly improve the retail offer and serve a greater number of people along the A30 and M3 corridors.
- 1.3 The Camberley Growth Package aims to complement and provide a catalyst for the town centre redevelopment and achieve the borough target of an additional 7,500 jobs which is set out in the Council's Core Strategy. The package will also support the creation of 3,240 homes in the Borough and will allow transformative actions in an area of growth potential, particularly with regard to transport and impacts of traffic congestion.
- 1.4 The Government settlement for transport schemes was announced during week commencing 7 July 2014, and the A30 \ A331 Meadows Gyratory & Corridor Improvements schemes alongside the Runnymede Roundabout Improvements Scheme were included as named prioritised scheme, making them top priorities in the North West Surrey. Local Authorities are expected to provide 25% local contributions to the LEP Local Growth Fund schemes.
- 1.5 All schemes are subject to the submission of a business case to prove Value for Money and provide a positive Benefits to Cost Ratio (BCR >2) i.e. £2 of monetised benefit for £1 spent. The LEP is focussed upon local economic priorities of job creation, economic growth and housing delivery.
- 1.6 In order to help assess how the scheme could contribute to the local economy a joint SCC & SHBC economic study was commissioned to provide evidence to support the scheme by interviewing local business and property agents.
- 1.7 The Local Committee received a report at their meeting on the 3 July 2014 to convene a major projects task group and agree the draft terms of reference as discussed at the informal meeting on 19 June 2014. The Task Group will advise the Local Committee on the development of Major schemes initially focusing upon Camberley and then the rest of Surrey Heath, depending upon prioritisation and funding opportunities.
- 1.8 The Major Schemes Task Group was given a progress report on 4 December 2014 to explain the design rationale and traffic modelling results leading to the preferred scheme.
- 1.9 The prioritisation provided confidence to develop the scheme in more detail and submit a business case to EM3 LEP Local Transport Board on the 30th January 2015.

- 1.10 The expression of interest submitted as part of the Strategic Economic Plan are included in the Local Transport Strategy and Forward Programme which was subject to a recent public engagement event and Local Area Committee approval in December 2014, which included a programme of transport infrastructure required to deliver the objectives set out in the SCC Environment & Infrastructure directorate and Surrey's Heath Borough Council Local Plan (2012) and Camberley Town Centre Area Action Plan (2014).

2. ANALYSIS:

A30/A331 The Meadows Gyratory

- 2.1 The Meadows Gyratory junction is acknowledged locally as a key location on both the local and strategic highway network, with capacity and congestion a regular issue. Survey data identified over 50,000 vehicles passing through the junction during an average 12-hour weekday period, and over 45,000 at the weekend, with weekday PM peak flows of 5,400 vehicles, illustrating the multi-functional role of the gyratory in accommodating commuter trips as well as leisure based trip during the weekend.
- 2.2 Outputs from the transport model in the Base (Do-nothing) scenarios identifies a continual deterioration in the operation of the Meadow's Gyratory and its approach routes, with average journey time delays during the AM peak period increasing by approximately 60 seconds per vehicle by the year 2026. These additional delays are generated as a result of increased queuing and congestion in the network, which will exacerbate the existing peak period conditions on the A30 / A331 corridors.
- 2.3 The proposed scheme is expected to deliver improvements to maximise junction throughput, reduce delays and provide a more stable Urban Traffic Control platform from which to manage and control journey time reliability by introducing the following improvements:
- a. A re-design of the Meadows Gyratory by providing more direct movements for the A30 and A331;
 - b. Bus priority measures and pedestrian and cycle crossings and off – carriageway routes between Blackwater Station and the Yorktown Industrial Estate and the Watchmoor Business Park;
 - c. Realignment and upgrade of the A30 \ B3411 Frimley Rd junction in association with development gain
 - d. Revalidation of the Urban Traffic Control system including CCTV and Variable Message signs to provide by better network management
- 2.4 A plan showing the extent of the scheme is shown in **Annex 1**.
- 2.5 Economic benefits in Surrey Heath will stem from improvements to the transport network to deliver journey time reliability, increased accessibility, reduced journey time and encourage modal shift. The Corridor improvements will play a key role in addressing one of the key road infrastructure constraints in Camberley and unlocking the potential for investment in the local economy and job creation for the town centre and

local business and industrial parks located adjacent to the Meadows Gyrotory.

Blackwater Valley Better Connectivity STP (phase 1)

- 2.6 The Blackwater Valley is a densely populated urban area straddling the Hampshire, Surrey and Berkshire borders.
- 2.7 The latest population estimate of the area is 252,937¹. However, despite good rail and bus connections serving the area, public transport, walking and cycling levels are lower than the average for Surrey and Hampshire. The proportion of people driving to work is also higher, with 73% of Ash Vale residents and 65% of Aldershot residents driving to work compared to a Surrey average of 60%.²
- 2.8 Despite there being 10 train stations in the area, connectivity between the three different train lines, North Downs Line (Reading to Guildford section), Ascot to Guildford/Alton line and South West Main Line (Basingstoke to Woking section), is considered poor, meaning long train journey times between nearby towns.
- 2.9 This proposal aims to provide better connectivity between local train stations and residential, business areas and town centres by improved walking and cycling infrastructure, upgrading existing routes or creating new routes.
- 2.10 The EM3 LEP requested Surrey County Council as lead authority and Hampshire County Council as partner to develop a standalone phase 1 for the 2015/16 financial year. This is shown in Annex 3.
- 2.11 The EM3 LEP approved the phase 1 proposal on the 27 November 2014 and grant funding of £0.5 million will be made available from 1 April 2015 for one year only.
- 2.12 Annex 3 indicates the phase 1 proposal and both Surrey County Council and Hampshire County have agreed to deliver sections of this project.
- The RED route (The Hatches to Farnborough North station) will be delivered by Surrey County Council and consists of a major upgrade to the existing bridleway. It is proposed to carry out these works during the summer of 2015.
 - The BLUE route (Frimley to Riverside car park) will be delivered by Hampshire County Council, probably during the summer of 2015.
 - The GREEN route (crossing of the A331 at Riverside Way) will be delivered by Surrey County Council and this part of the project will be 'dovetailed' to the A30/A331 The Meadows for design, consultation, tendering and construction.
 - The ORANGE route (off road cycle and footway) adjacent to the A331 Blackwater Valley Road, forms part of the A30/A331 major scheme.

¹ Census 2011

² *ibid*

OPTIONS:

A30/A331 The Meadows Gyratory

- 3.1 A number of options were developed and tested using outputs informed by the traffic model to arrive at the preferred solution.
- 3.2 The Base situation has been modelled to represent the 'Do-nothing' scenario, however based on the forecast growth in the number of vehicles vehicle trips (travel demands) the existing congestion and delay issues only intensify without any intervention at the Meadows Gyratory. Committed network changes in the Base network include Frimley Road widening on approach to A30, and while not committed the stopping up of Tank Road is considered a feasible short-term option which could be delivered separately from the A30/A331 improvement scheme.
- 3.3 **Option 1**, this was a refinement on the existing layout of the Meadows Gyratory with minor carriageway widening to improve lane discipline, specifically for A30 eastbound traffic. This option was discounted based on the relatively minor improves over the Do-nothing Base scenario. This also failed to improve accessibility for pedestrian and cyclists to link up with the proposed Blackwater Valley Rd shared footway / cycleway to the Yorktown Industrial Estate and Watchmoor Business Park.
- 3.4 **Option 2**, removes the need to A30 westbound traffic to circulate the gyratory, changing the southern link to two-way movements. This reconfigured the gyratory and rationalised movements to reduce delay on key east-west movements. Again, this option was discounted based on the delay and queuing results relative to the Do-nothing Base scenario.
- 3.5 **Option 3**, building on Option 2, this layout introduced a direct right turn lane from the A30 (W) to the A331(S), while also incorporating the two-way A30 movements shown in Option 2. This rationalisation of movements generated a less complex staggered signal controlled junction layout, which minimised journey distance and time while including improved pedestrian and cycle links. This was identified as the '**preferred**' option taken forward for detailed appraisal for the business case submission.
- 3.6 A plan showing the proposed alteration to the Meadows Gyratory and traffic signal stages is shown in **Annex 2**.
- 3.7 Option 3 provides a positive Benefit Cost Ratio greater than 2, and provides clear and direct journey time savings for key movements using the gyratory and provide more reliable journey times to access Camberley town centre. The scheme is expected to have a positive impact on employment and is estimated that the scheme could deliver around 750 jobs by helping to fill in the the vacant employment space in Camberley.

Blackwater Valley Better Connectivity STP

- 3.8 Options were considered by the officers from Surrey and Hampshire County Council's and the proposals set out in Annex 3 were considered the best option based on cost to fit in with available funding and deliverability within a tight timeframe.

4. CONSULTATIONS:

4.1 Officers now propose carrying out public engagement to provide information and give an opportunity for public and local businesses to find out more. It is also likely that this will be undertaken with other transport schemes within the Camberley area as set out in the Camberley Growth Package.

4.2 The following timetable is proposed:

• Local Committee	Briefing & agree engagement	12 March 15
• Detail Design Stage		Mar – May 15
• TRO's & Notices		Apr 15
• Member Task Grp	Agree engagement material	Jun 15
• Local Committee	Approvals and Notices	Jun 15
• Public Consultation	6 weeks	Jun – Jul 15
• Local Committee	Report consultation	Sept 15
• Start Construction		Jan 16
• End Construction		Sept 17

4.3 It is recognised that the overall programme is extremely tight, with funding expected to be available from April 2015 for a two year period, for the A30/A331 The Meadows project and already obtained for the Blackwater Valley Better Connectivity STP for April 15 for one year only.

4.4 Where on the highway, the construction phasing will need to be carefully considered alongside the M3 Smart Motorway Improvement Scheme works and any other schemes being constructed with the immediate area.

4.5 It is envisaged that a Communication Strategy will be devised to help broadcast the likely impacts during construction to inform stakeholders, general public and local businesses.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 The detailed business cases were submitted which included a value for money section.

5.2 The current estimated cost for each project is as follows:

- A30 / A331 Meadows Gyratory & Corridor Improvements £4.9 million (grant fund £3.65 million and local contribution requirement £1.25 million).

- Blackwater Better Connectivity STP (phase 1) £0.5 million grant funding available with local contribution tied to an LSTF successful bid.

5.3 (The local contribution funding is now in place for these projects and the county council is now awaiting approval of the funding from the LEP, for the A30/A331 The Meadows, which is expected during mid March 2015.

5.4 The funding for the A30/A331 The Meadows is for a two year period, but the Blackwater Better Connectivity STP (phase 1) is for one year only.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 It is the objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment (EqIA's) will be carried out for each Major scheme as part of the business case and through the Detail Design process.

7. LOCALISM:

7.1 The headline benefits for the Major schemes within Camberely are as follows:

- Boosting economic growth by;
- Tackling congestion
- Improved journey time reliability
- Reduced journey times
- Reduced vehicle operating costs
- Improved walking and cycling connectivity from Blackwater Station to the Yorktown Industrial Estate & Watchmoor Park

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	Set out below
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	Set out below.

8.1 Sustainability and Public Health implications

It is envisaged that both schemes will provide opportunities

Increased walking and cycling, where it can substitute for motorised forms of transport such as the car, will improve air quality and reduce carbon emission levels, which is a key objective of the Surrey LTP. Passenger transport and modal shift from the car to buses/rail are a further key objective of the Surrey LTP.

Transport is responsible for one third of carbon emission in Surrey. Surrey's Local Transport Plan has a target to reduce carbon emissions from (non-motorway) transport by 10% (absolute emissions) by 2020, increasing to 25% reduction by 2035 from 2007 baseline of 2,114k tonnes.

Increased walking and cycling has a positive impact on the health of a person. The NHS identifies cycling as an activity which provides significant health benefits. The emerging Surrey Health and Well-being Strategy have identified obesity as one of the priority public health challenges.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 Work has been carried out on the A30 \ A331 Meadows Gyratory and Corridor Improvements to a feasibility design stage, to ensure that the scheme is feasible in terms of buildability and delivers the necessary traffic benefits to maximise junction throughput, reduce delays and provide more reliable journey time to access Camberley Town Centre, thus achieving the and economic benefits of revitalising the town centre to provide more jobs and economic growth.
- 9.2 Work on the Blackwater Better Connectivity has been carried out to a feasibility stage, but further design work will need to take place at the A331 / Riverside Way
- 9.3 SCC officers would like to continue with the design process and liaise with other appropriate stakeholders to obtain the necessary Traffic Regulation Orders and Notices to work towards a public engagement event in the summer 2015.
- 9.4 The Local Committee are asked to Note the progress of the development of the scheme to date and the submission of the business case to confirm funding from the Enterprise M3 Local Enterprise Partnership Local Transport Body and agree that officers identify the necessary legal consents and bring these to the planned June meeting of this committee.
- 9.5 In addition, the committee is asked to agree to the consultation on the A30/A331 The Meadows project and the A331 junction with Riverside Way (Blackwater Valley STP) during the period 15 June to 26 July (6 weeks), and to delegate authority to the Area Team Manager, in consultation with the Chairman, Vice Chairman, the Member Task Group for Major Schemes, and the Project Managers for both projects to agree the final consultation material.

10. WHAT HAPPENS NEXT:

- 10.1 The EM3 LEP will notify the county council during March 2015 about the funding outcome for the A30 \ A331 Meadows Gyratory Scheme.
- 10.2 Subject to the approval of this Local Committee, a 6 week consultation period will be carried out during June/July and the results presented to the Member Task Group and Local Committee during September 2015.

Contact Officer: Steve Howard and Paul Fishwick
Job title Project Manager, Transport Policy
Contact number 03456 009 009

Consulted:

Surrey County Council officers:
Surrey Heath Borough Council officers:
Surrey Heath Major Schemes Member Task Group (4 December 2014 & 17 February 2015).

Annexes:

Annex 1 – A30 / A331 Meadows Gyratory Improvement Scheme
Annex 2 – A30 / A331 Meadows Gyratory Phasing & Staging Diagram
Annex 3 – Blackwater Valley Better Connectivity STP (phase 1)

Sources/background papers:

A30 / A331 Meadows Gyratory and Corridor Improvements,
– Business case – 30 January 2015
Blackwater Valley Better Connectivity STP (phase 1)
- Business case 16 September 2014



Rev	Date	By	Chkd	Appd
I1	16/01/15	DM	GM	GM

Issued for Information

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Client
Surrey County Council

Project Title
Camberly Town Centre

Drawing Title
A30/A331 Meads Gyratory
Improvement Scheme

Scale of A3
1:2000

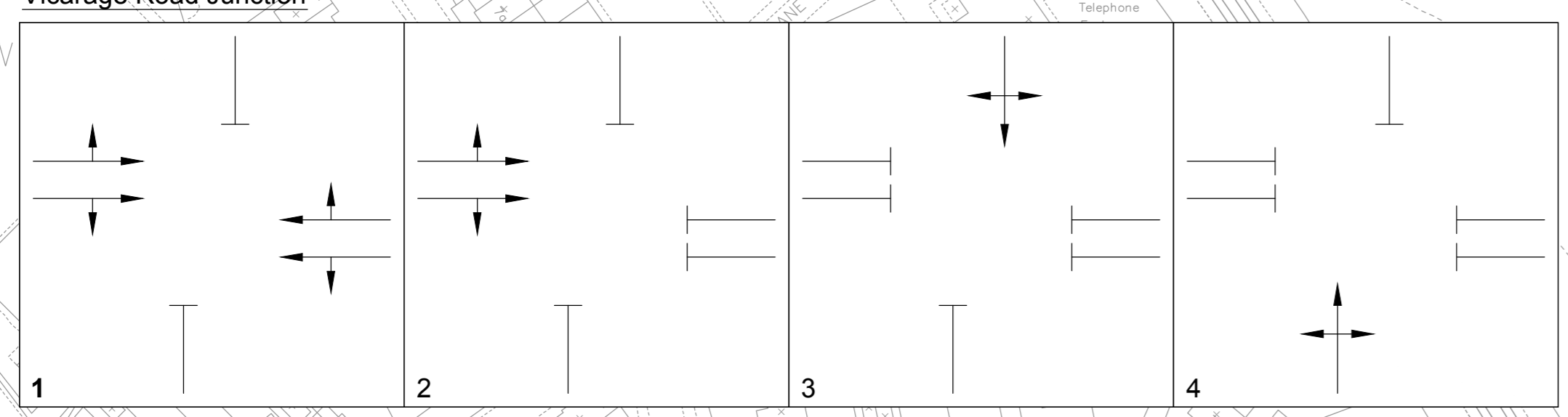
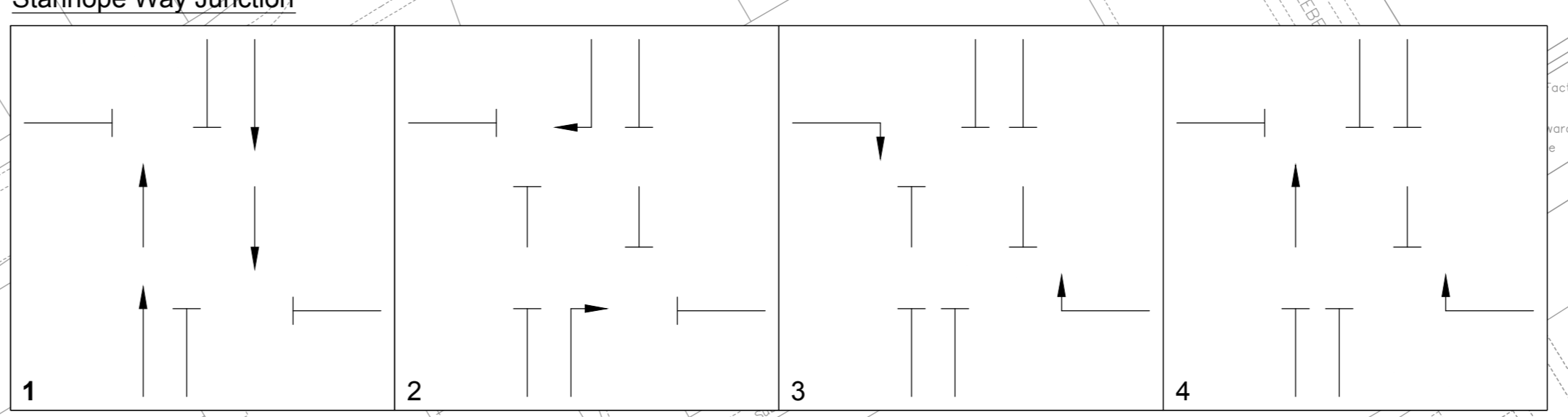
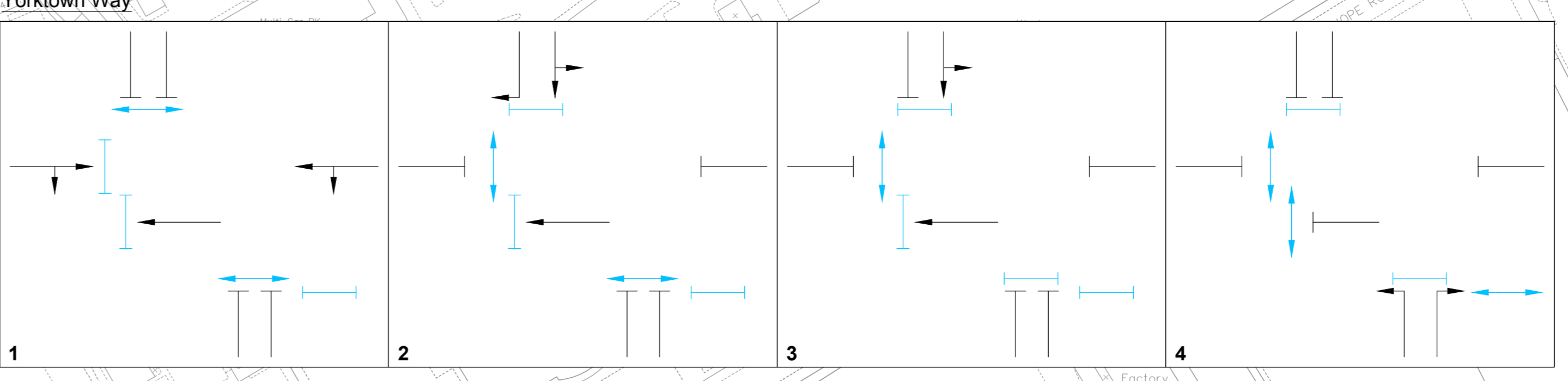
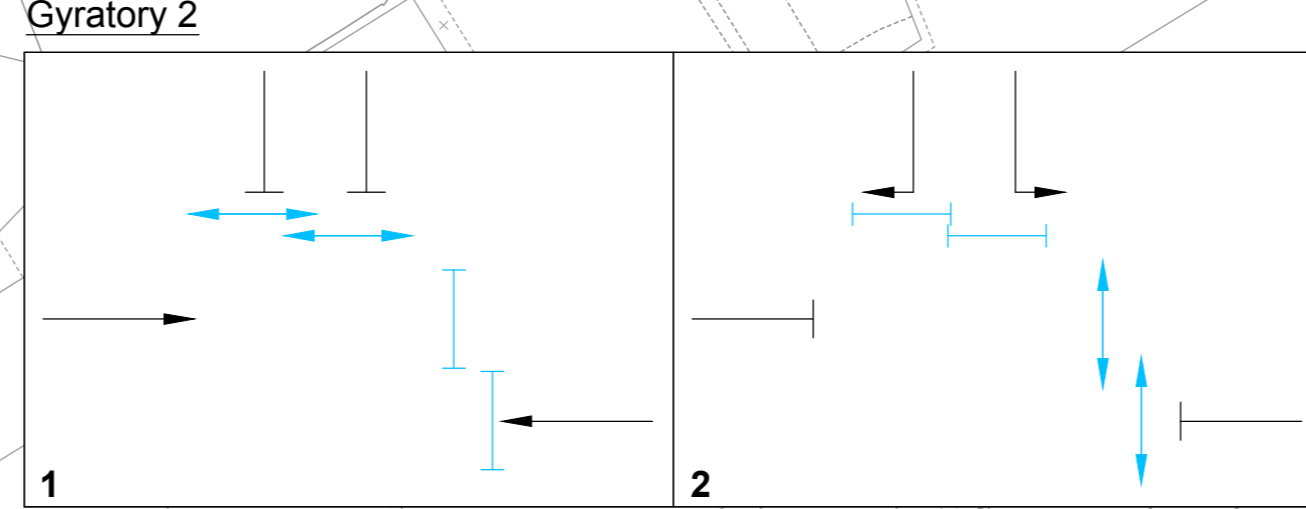
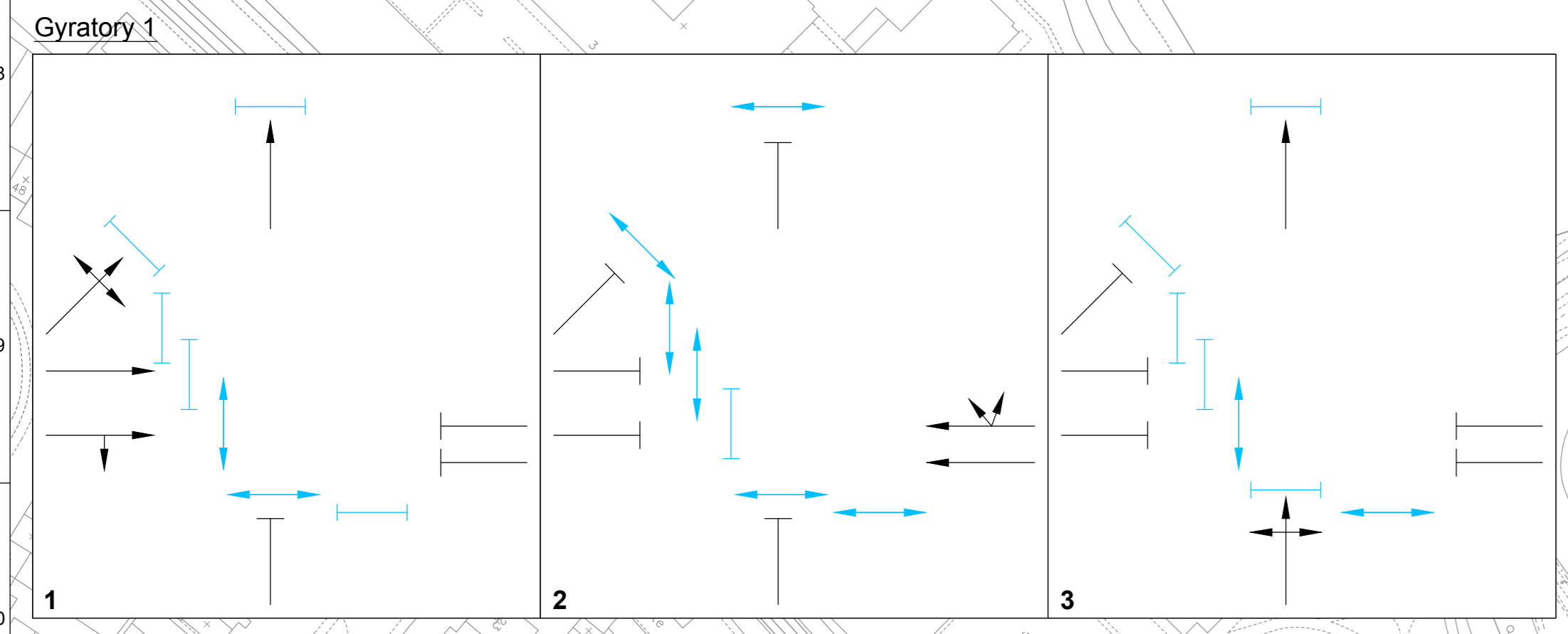
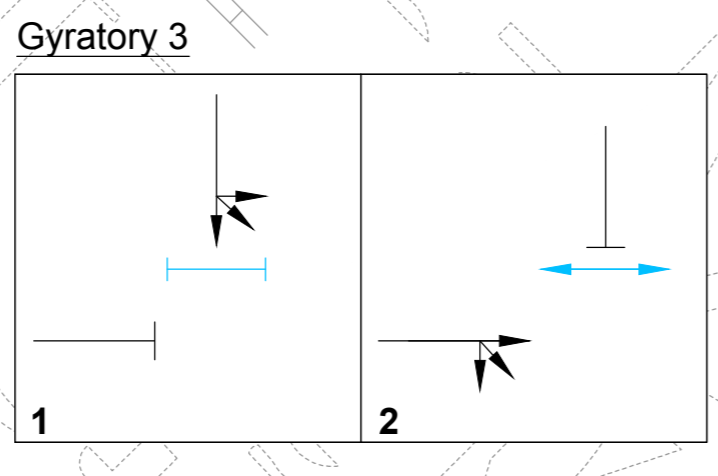
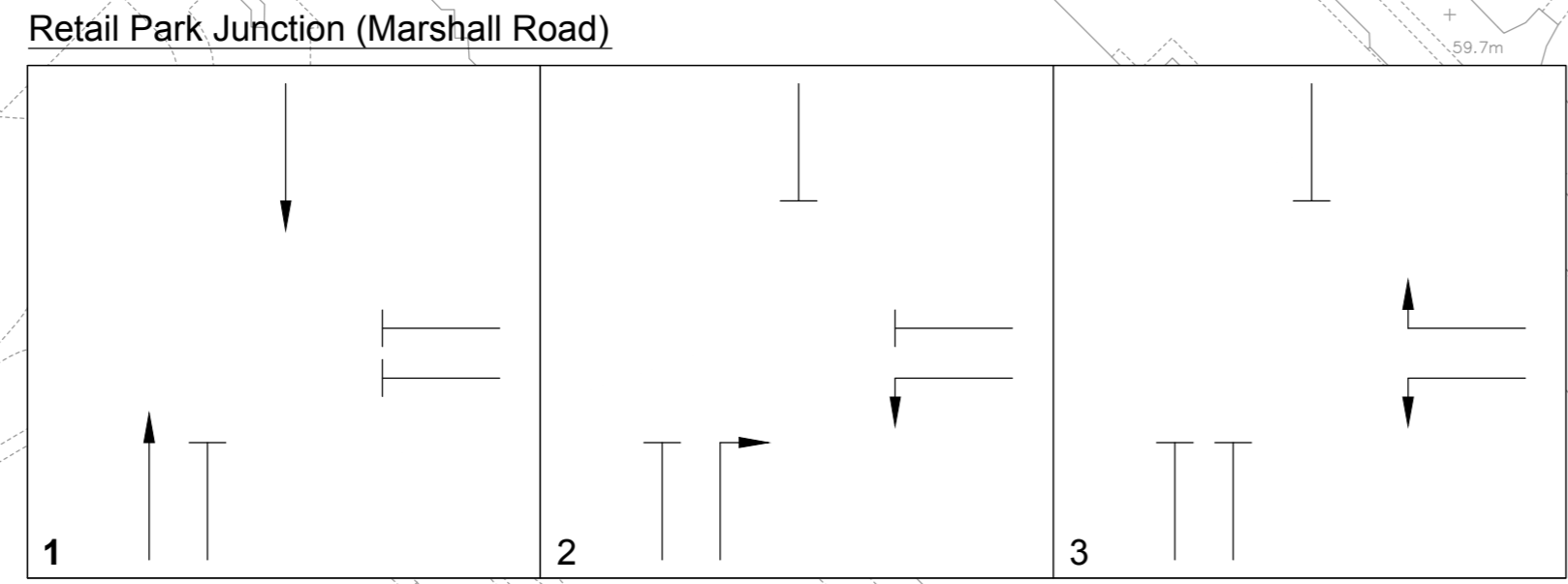
Role
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Subsidiary
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Arup Job No
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Name
SK 006

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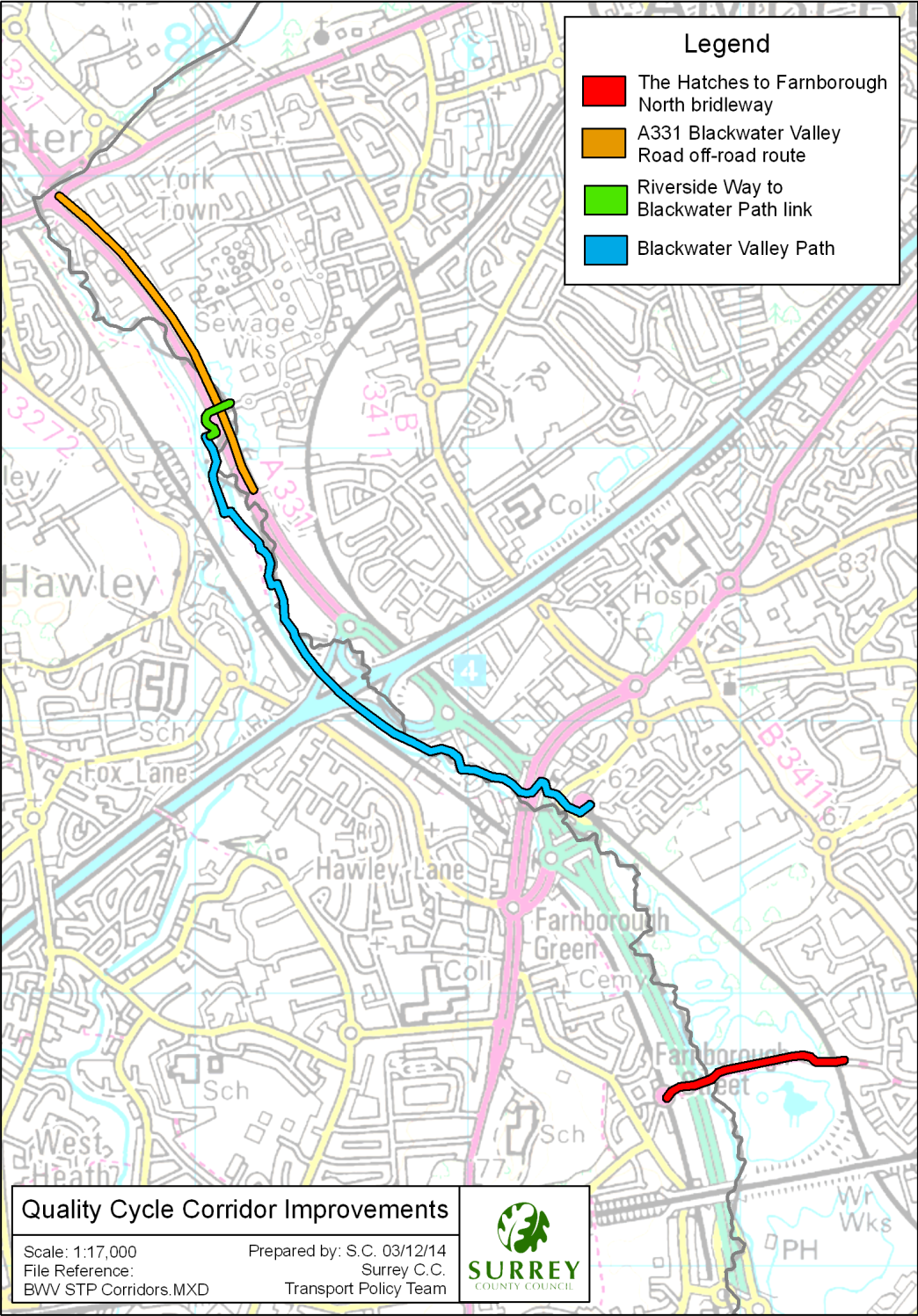
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Client
 Surrey County Council

Project Title
 Camberly Town Centre

Drawing Title
 A30/A331 Meadows Gyratory -
 Phasing and Staging Diagrams

Scale of A3	1:1000
Role	Consultancy
Subsidiary	Information
Arup Job No	238795-00
Name	I1
SK	007



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SURREY COUNTY COUNCIL**LOCAL COMMITTEE (Surrey Heath)**

DATE: 12 March 2015
LEAD OFFICER: MICHELLE COLLINS



SUBJECT: LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE

DIVISION: ALL

SUMMARY OF ISSUE:

Surrey County Council Councillors receive funding to spend on local projects that help to promote social, economic or environmental well-being in the neighbourhoods and communities of Surrey. This funding is known as Members' Allocation.

For the financial year 2014/15 the County Council has allocated £10,300 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report provides an update on the projects that have been funded since April 2014 to date.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to note:

- (i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of this report.

REASONS FOR RECOMMENDATIONS:

The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Greater transparency in the use of public funds is achieved with the publication of what Members' Allocation funding has been spent on.

1. INTRODUCTION AND BACKGROUND:

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets and directs that this funding should be spent on local projects that promote the social, environmental and economic well-being of the area.
- 1.2 In allocating funds councillors are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population
- 1.3 As with all expenditure by the Council, spending of members' allocations should:
- Be directed to activities for which the County Council has legal powers;
 - Meet demonstrable local needs;
 - Deliver value for money, so that there is evidence of the outcomes achieved;
 - Be consistent with County Council policies;
 - Be approved through a process that is open and transparent, consultative, accountable, and auditable;
 - Where appropriate, allow opportunities to be taken to pool funds with partner organisations.
- 1.4 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. RECENT COMPLETED PROJECTS:

- 2.1 Several projects have been taken place within the last 3 months, here are a couple of the projects

**Improvements to the Children's Playground in Heatherside
£10,000**

Since the play area was installed as part of a community safety project, it has proved a substantial success to the point that it is suffering from over use.

This grant will enable the installation of additional equipment and the rejuvenation some existing items, helping to ensure the play area continues to be a place for children to play and residents to come together.

**Tea and Teach Project - Surrey Heath Age Concern
£1670**

This funding will enable Surrey Heath Age Concern to purchase two laptop computers, software and a printer to be used in the Camberley Town Centre tea room.

Barclays Bank have agreed to send in volunteers to help teach older people to use the computers to pay bills, send e mails and generally get to grips with new technology.

3. ANALYSIS:

- 3.1 All the bids detailed in Annex 1 have been considered by and received support from the local county councillor and been assessed by the Community Partnerships Team as meeting the County Council's required criteria.

4. OPTIONS:

- 4.1 The Committee is being asked to note the bids that have already been approved.

5. CONSULTATIONS:

- 5.1 In relation to new bids the local councillor will have discussed the bid with the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 6.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The county councillor proposing each project has assessed its merits prior to the project's approval. All bids are received and scrutinised by officers in the County's Community Partnership Team. We also contact officers from other services and departments for advice if we require additional information or specialist knowledge to assess the suitability of projects. We ensure that bids comply with the Council's Financial Framework which contains the financial rules and regulations governing how Members' Allocations funding can be spent .
- 6.2 The current financial position statements detailing the funding by each member of the Committee are attached at **Annex 1**. Please note these figures will not include any applications that were approved after the deadline for this report had passed.

7. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 7.1 The allocation of the Members' Allocation and Local Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends

entirely upon its ability to meet the agreed criteria, which is the same for all projects.

8. LOCALISM:

- 8.1 The budgets are allocated by the local members to support the needs within their communities.

9. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

10. CONCLUSION AND RECOMMENDATIONS:

- 10.1 The spending proposals put forward for this meeting have been assessed by officers in the Community Partnerships Team, against the County standards for appropriateness and value for money within the agreed Financial Framework.

11. WHAT HAPPENS NEXT:

- 11.1 Payments to the organisations have, or will be paid to the applicants, and organisations are requested to provide publicity of the funding e.g posters, leaflets, articles in newsletters. We also require evidence that the funding has been spent within 6 months e.g receipts, photos, invoices.

Contact Officer:

Jenny Harvey, Local Support Assistant, 01483 518111.

Consulted:

- Local Members have considered and vetted the applications
- Community Partnership Team have assessed the applications

Annexes:

Annex 1 – The breakdown of spend to date per County Councillor, including the breakdown of spend to date per County Councillor of the Local Committee Budget.

Sources/background papers:

- All bid forms are retained by the Community Partnerships Team

Surrey Heath Members Allocations Expenditure - Balance Remaining 2014-2015

County Councillors have £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

Bill Chapman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
	EF700249200	Eagle Radio	Radio workshops for schools	£1,000.00	10.10.2014
	EF800238135	Boccia England	Training costs for ten people who will then coach this form of seated bowls	£460.00	22.08.2014
	EF800240116	Surrey Heath Neighbourhood	Help with costs of 'Heathwatch', home / neighbourhood security publication	£1,000.00	18.09.2014
	EF700257541	Cordwalles School	secure goal posts	£1,000.00	16.12.2014
	EF700257516	Cordwalles School	Purchase of equipment for a school-wide aquaponics science project	£2,089.00	16.12.2014
	EF800254325	SMSC Nursery	Ethnically diverse toys / books for Lorraine nursery	£293.00	20.01.2015
	EF800254227	SMSC Nursery	Ethnically diverse toys / books for Little Acorns pre-nursery	£332.00	20.01.2015
	EF800256660	Camberley Community Group	Assistance with purchase of astroturf	£330.68	20.01.2015
	EF800260134	Camberley Community Group	Benches and canopy for the garden (being considered)	£350.00	
	EF400212879	SCC	Looked After Children Bursary Fund (being considered)	£1,000.00	
	EF700263926	Camberley Connect	replacement computer and chairs for counselling room	£1,668.95	10.02.2015
	EF800259657	Just Advocacy	help with design of new website (joint bid with Cllr Fuller)	£750.00	
			BALANCE REMAINING	£26.37	

Denis Fuller	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
	EF800227729	Kings International College	Initial building work for a wildlife pond to be constructed by the pupils	£1,347.37	13.06.2014
	EF800251355	Camberley RFC	Joint bid with Cllr Ivson. Assistance with the cost of an additional store room/improv	£1,000.00	09.01.2015
	EF800256956	SCC Highways	Shades for the Belisha Beacons on The Avenue, Camberley (being considered)	£312.76	12.02.2015
	EF700262840	Surrey Heath Age Concern	Laptops for Camberley Cafe to help support IT training being offered to older people	£1,500.00	
	EF700263809	Besom, Camberley	Replacement printer	£200.00	02.02.2015
	EF400212880	SCC	Looked After Children Bursary Fund (being considered)	£1,000.00	
	EF800260338	Surrey Arts	Supporting Surrey Heath children participate in Magna Carta celebrations at Albert t	£525.00	
	EF800260957	St Mary's Nursery	Purchase of new computer equipment (being considered)	£750.00	
	EF700266075	Camberley Care	New mini-bus for their handiman service (being considered)	£2,000.00	
	EF800260523	St Mary's Church	Purchase of new chairs for use by church and community groups (figure may be adj	£900.00	
	EF800259657	Just Advocacy	help with design of new website (joint bid with Cllr Chapman)	£750.00	
			BALANCE REMAINING	£14.87	

Mike Goodman	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
	EF700225949	Windle Valley Youth Project	Road name signs for 'Badger Swift Way' - named by the local community.	£640.00	12.05.2014
	EF300392226	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£250.00	13.11.2014
	EF700247190	Windscham Parish Council	Creation of a Memorial Garden in Baghot Cemetary	£979.10	20.10.2014
	EF700253348	Chobham Burymead FC	New goalposts	£300.00	24.11.2014
	EF300396140	Surrey County Council	Grit bin for Whitmore Road, Bagshot	£1,009.00	19.12.2014
	EF800259877	Surrey Arts	Windscham Saturday Club (being considered)	£500.00	
	EF800259783	Sebastian's Action Trust	Extension to The Hub (being considered)	£6,000.00	
	EF700266356	Windscham United Charities	James Butler Almshouse (being considered)	£621.90	
			BALANCE REMAINING	£0.00	

David Ivson	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
	EF700245921	Surrey Heath Museum	Archeological audit	£500.00	18.09.2014
	EF800249848	Heather Ridge School	Contribution to the construction of a Trim Trail (being considered)	£980.00	16.12.2014
	EF800236414	Prior Heath School PTA	one-off contribution to assist with overheads	£250.00	19.08.2014
	EF300392226	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£500.00	13.11.2014
	EF700248312	St Francis' Church, Frimley	Assistance with replacement front boundary fence	£1,000.00	30.09.2014

Surrey Heath Members Allocations Expenditure - Balance Remaining 2014-2015

County Councillors have £10,300 to spend on projects to benefit the local community, the local committee has £35,000 capital funding.

EF700251491	Heatherside Senior Citizens	Christmas lunch	£400.00	14.11.2014
EF800251355	Camberley RFC	Joint bid with Cllr Fuller. Assistance with the cost of an additional store room/improvement	£4,000.00	09.01.2015
EF700266205	High Cross Church	start up funding for fortnightly drop in sessions for senior citizens in Nepalese community	£2,000.00	
EF700263938	Heatherside Pre-School	Purchase of two tablets	£500.00	19.02.2015
EF700262840	Surrey Heath Age Concern	Laptops for Camberley Cafe to help support IT training being offered to older people	£170.00	
BALANCE REMAINING			£0.00	

Adrian Page	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
	EF800238667	West End Parish Council	Two replacement wooden benches next to pond on West End recreation ground.	£550.00	18.09.2014
	EF800238276	West End Village Hall Manag	Replacement of fire exit doors at Tringham Hall, West End	£2,500.00	18.09.2014
	EF300392226	SCC, Corporate Parenting	Contribution towards the Bursary Fund for projects for Looked After Children	£500.00	13.11.2014
	EF800246048	West End & Windlesham Dist	Installation of safe electrical supply for the annual show	£997.00	31.10.2014
	EF800245587	Windlesham Parish Council	Installation of two benches at Lightwater Recreation Ground	£1,787.08	31.10.2014
	EF700257934	Bisley Parish Council	Improvements to the Sports Enclosure, Pavilion and Open Spaces in Bisley	£2,500.00	16.12.2014
	EF800254281	Lightwater Information for the	Setting up of an information hub in Lightwater	£1,465.92	10.02.2015
BALANCE REMAINING			£0.00		

Chris Pitt	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	REVENUE	DATE PAID
				£10,300.00	
	EF400208720	Surrey County Council	Installation of additional Heritage Lighting in Frimley Green	£4,535.00	15.02.2014
	EF300398810	Surrey County Council	Installation of additional Heritage Lighting in Frimley Green	£4,834.00	12.02.2015
	EF700267188	Mytchett Athletic FC	Football for all project (being considered)	£931.00	
BALANCE REMAINING			£0.00		

Local Committee Capital Funding	REFERENCE	ORGANISATION	PROJECT DESCRIPTION	LC CAPITAL	DATE PAID
				£35,000.00	
	EF800261768	Windlesham Parish Council	Renovation of Bagshot Chapel (being considered)	£5,000.00	
	EF800250638	Pineridge School	Help with the cost of removing asbestos from school kitchen	£5,000.00	17.12.2014
	EF700259376	Surrey Heath Borough Council	Improvements to Heatherside Childrens' Playground	£10,000.00	02.02.2015
	EF300396803	Surrey County Council	Installation of heritage lighting in Frimley Green	£5,000.00	15.12.2014
	EF700257291	2nd Frimley Scouts	New roof for scout hut.	£5,000.00	16.12.2014
	EF700252179	Farnborough Fins	Contribution to the upgrade of the pool at Kings International School	£5,000.00	16.12.2014
BALANCE REMAINING			£0.00		

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (SURREY HEATH)****DATE:** 12 March 2015**LEAD OFFICER:** Nikkie Thornton-Bryar**SUBJECT:** Forward Plan**DIVISION:** All**SUMMARY OF ISSUE:**

This report is produced for each meeting of the Local Committee (Surrey Heath) so that members can review the forward plan. The reports that are currently anticipated will be received by the committee are outlined in paragraph 3.

RECOMMENDATIONS:

The Local Committee (Surrey Heath) is asked to note and comment on the forward plan contained in this report.

REASONS FOR RECOMMENDATIONS:

The report contains an updated version of the Local Committee's forward plan.

1. INTRODUCTION AND BACKGROUND:

1.1 The Local Committee (Surrey Heath) may receive a forward plan at each meeting setting out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change.

2. ANALYSIS:

2.1 No analysis was required for this report.

3. OPTIONS:

3.1 In addition to the following, requests from Members for other reports will be welcomed.

Thursday 2 July 2015

1. Petition response – A30 Bus Lane
2. Petition response – Kingston Road Crossing
3. Petition response – Keep Bagshot moving
4. Petition response – A322 West End Crossing
5. Receive petition – Chobham High Street
6. Receive petition – Sturt Road Bridge
7. Receive Petition – Synchronise traffic lights in Bagshot (Waterers Way)
8. Highways Update
9. Members Allocations Update
10. Forward Plan

Thursday 1 October 2015

1. Petition response – Chobham High Street
2. Petition response – Sturt Road Bridge
3. Petition response – Synchronise traffic lights in Bagshot (Waterers Way)
4. Highways Update
5. Members Allocations Update
6. Forward Plan

4. CONSULTATIONS:

Members and Surrey County Council officers have been consulted.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 There are no financial implications of the forward plan.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

6.1 There are no equality and diversity implications arising out of the forward plan.

7. LOCALISM:

Future reports and discussion topics for the Local Committee are included in the forward plan, giving all residents and businesses in the Surrey Heath area notice of topics on future agendas.

8. OTHER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report
Corporate Parenting/Looked After Children	No significant implications arising from this report
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report
Public Health	No significant implications arising from this report

9. CONCLUSION AND RECOMMENDATIONS:

9.1 The committee is asked to note the forward plan contained in this report.

10. WHAT HAPPENS NEXT:

10.1 No further action is required.

Contact Officer: Nikkie Thornton-Bryar, Community Partnerships and Committee Officer (Surrey Heath)
01276 800269

Consulted: Members and Surrey County Council officers have been consulted.

Annexes: None

Sources/background papers: None

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